

**Balboa Tennis Club Board of Directors Meeting Minutes
December 17, 2024**

Meeting called to order at 6:13 p.m. by President Gary Smith at the Prado Restaurant in Balboa Park. The board met to hold the December meeting and enjoy a meal together.

Attendees: Gary Smith, Maegen Demko, Todd Linke, Angie Crawford, Charles Hamori, Andrew Macfarlane, Mario Suarez and Colleen Clery Ferrell.

Approve Minutes and Vote on Board Member Absences - A motion was made by Mario and seconded by Charles to approve the November Board Meeting Minutes. MMSC

Guest Speaker - none

President's Comments - (Gary Smith) He commented on the BTC election saying he was happy with the results.

Club Director's Report (Colleen Clery Ferrell)

- A. Litigation threat and Follow up with former BTC President Janene Christopher - BTC received a letter from a law firm threatening litigation regarding the woman who fell on the sidewalk outside court #10. A few days later after receiving this letter and forwarding to the City of San Diego, a repair was made to the sidewalk. After showing the repair to Janene Christopher, who is a certified architect, she deduced the repair was not compliant with ADA code.**
- B. Membership Total - 1,679**
- C. Waiting List: 138**
- D. Court Usage: 76%**

Committee Reports

- A. Budget and Finance (Colleen)**
 - The Club has \$242,061 in the bank with \$125,849 in CD's, which also includes the \$100,000 reserves. Court rental and daily permits were very steady for the month with**

memberships coming in slightly lower than 2023 at -2k. Monthly purchases for maintenance included squeegees and net headbands. Net income for the month finished at +\$5,305. The 2025 budget draft was presented to the Board. The Board agreed there will be no membership increases in 2025.

B. Facilities

- **Lighting by the Clubhouse Installed** - There is a noticeable difference in lighting by the entrance to the Club since G-Force upgraded the fixtures. Still waiting on additional lighting around court 18 and the stadium. BTC is scheduled for this upgrade, but without a specific time.
- **Restroom Remodel Toilet bids** - Rockstar Plumbing has done all the Club's plumbing for the last 10 years. A request from the Club Director was made to have Rockstar complete the project due to familiarity with the facility. The Board approved.
- **Replacement of overhead screens by courts 10, 22, & 18** - The board approved the project costing \$5,600 to use polycarbonate plastic instead of windscreen material that easily tears on the overhead coverings. A motion was made by Mario and seconded by Todd. MMSC

C. Constitution and Bylaws - The BTC Election 2024 is complete. Maegen Demko and Mario Suarez were elected for another term, joined by newly elected board member Michael Massaro.

D. Employment and Personnel - BTC staff were thankful for the employee bonuses received from the Board Members.

E. Ethics - none

Contract and Lease

- **Cafe** - The Cafe comped the food for the BTC Volunteer Dinner.
- **HJKventure** - Hiromi Sasano started a 501c3 non-profit to help underserved tennis communities get opportunities for lessons.

Unfinished Business

- **Security Lights** - Covered in Facilities

New Business - None

Adjournment - 6:44 p.m - The next meeting is January 21, 2025