

**Balboa Tennis Club Board of Directors Meeting Minutes  
July 16, 2024**

**Meeting called to order at 6:34 p.m. by President Gary Smith in the Balboa Tennis Clubhouse.**

**Attendees: Gary Smith, Andrew Macfarlane, Mario Suarez, Maegen Demko, Angie Crawford, Charles Hamori and Colleen Clery Ferrell. Todd Linke was absent from the meeting.**

**Approve Minutes and Vote on Board Member Absences - A motion was made by Charles and seconded by Mario to approve the June Board Meeting Minutes and Board absence. MMSC**

**Guest Speaker - Stanislaw Jankowski - He stated he has been a member at BTC for many years. He ran a Polish-American Tournament several years ago at the Club. He said he has made some mistakes. "I made a few," he stated. He said there are people against him at the Club. He stated that he needed to cut his nails in the Clubhouse due to a "medical problem." A few board members asked Stanislaw some specific questions before he departed.**

**President's Comments - (Gary Smith) He commented that "it's not surprising the Club is having some issues." The Board will help deal with what comes up.**

**Club Director's Report (Colleen Clery Ferrell):**

- A. Incident with Lighting after Last Meeting - The Board was discussing excess funds to be spent and the Club Director mentioned that the lighting system at the Club is always a concern. That night, a fuse went out in the electrical box adjacent to court 22. Kirk from G-Force Electric came out the next day to fix the fuse. Also of note, someone attempted to vandalize the electrical box on court 22 and the other one behind court 19.**

- B. BTC Tournament Prices vs. 10 Point Tiebreaker - BTC Member John Flowers expressed concern about BTC raising tournament entry fees and then shortening the format from two out of three sets to a third set match play 10 point tiebreaker. After discussion, the Board decided it was up to the Tournament Director to decide the format and that this information should be posted ahead of time on the tournament page.**
- C. Newsletter - The annual Club Newsletter is usually published in November. Angie and Charles have agreed to be featured as new BTC Board Members.**
- D. Membership Totals - Total Membership: 1704**
- E. Waiting List: 184**
- F. Court Usage: 78%**

### **Committee Reports**

- A. Budget and Finance (Colleen)**
- The Club has \$246,406 in the bank with \$100,000 as Board designated reserve and \$75,849 additionally saved in CD's. For the month of June, group court rentals were down from 2023 so invariably daily permits were up because there were more open courts. Membership income was steady at \$35,000. Expenses were in line despite having to spend more on repair and maintenance. There were several problems with the Clubhouse door in addition to two different times that parts of the stadium needed to be repainted because of graffiti. Overall, the club still made \$1756 for the month. The National Hard Court Championships took place in June and once again lost revenue -\$2433 due to low entries and providing a mandatory trainer, plus escalating umpire fees. YTD the Club is at +\$41,000, which is great news. The budget is online halfway through the year at 47% for income. Overall +\$22,000 YTD halfway through the year. Purchasing an additional CD at this point was shelved due to some upcoming expenses including a new policy for General Liability Insurance.**
- B. Facilities - Court washing is continuing leading up to the 16/18 Girls' National Championships which will be played here in Aug.**

- C. Constitution and Bylaws - none**
- D. Employment and Personnel - none**
- E. Ethics - none**

#### **Contract and Lease**

- **Cafe - Cafe owner Guillermo Sanchez provided a first draft for his plan to upgrade the cafe outdoor space. The Board approved and will forward the actual upgrades to occur.**
- **HJKventure - Tennis instruction and clinics are busy and the general Pro Shop operation is doing well, according to Tennis Directors Hiromi Sasano and Matt Previdi.**

#### **Unfinished Business**

- **Wish List for Facility Upgrades - Nothing at this time. Additional camera for courts 7&8 coming next week.**
- **General Liability Policy - The policy with Hiscox insurance was not renewed after two years. The underwriters stated, "they do not offer GL insurance to tennis clubs." Working now to confirm a new policy by August 1 when the current one expires.**

#### **New Business**

- A. Editing of Monthly Minutes - After discussion, it was decided the Club Director can provide insight for the accuracy of the monthly minutes so access will be provided before final approval by the Board of Directors.**

**Adjournment - 7:48 p.m. Next meeting is August 20, 2024**