

**Balboa Tennis Club Board of Directors Meeting Minutes
June 18, 2024**

Meeting called to order at 6:33 p.m. by President Gary Smith in the Balboa Tennis Clubhouse.

Attendees: Gary Smith, Mario Suarez, Maegen Demko, Todd Linke, Charles Hamori and Colleen Clery Ferrell. Angie Crawford and Andrew Macfarlane were absent from the meeting.

Guest Speaker - Roberto Ancira - A complaint was filed by a BTC member against Roberto's dog Shadow on May 30. Roberto spoke to the Board about his perspective of what happened on the court involving his dog and the person who made the complaint. The issue was discussed and decided that additional witness information needs to be provided to the Board. A motion was made by Charles and seconded by Todd to postpone any decision or action until the July meeting. MMSC

Approve Minutes and Vote on Board Member Absences - A motion was made by Charles and seconded by Todd to approve the May Board Meeting Minutes and Board absences. MMSC

President's Comments - (Gary Smith) He commented on how quickly the stadium graffiti situation was handled by the Club Director.

Club Director's Report (Colleen Clery Ferrell):

- A. National Open Recap - The tournament was well run by Hiromi and referee Larry Calder. Entries were down by 30% due to competing tournament with higher prize money and offering of ITF professional points. T-shirt order was excessive because the numbers had to be given prior to the closing date for registration. Moving forward, lower numbers for the National Open will be expected and adjustments will be made on the operational side. Overall, still a very quality event put on by BTC, which is expected for a national event.**
- B. General Liability Policy - The Club's insurance policy with Hiscox insurance has been terminated. Their reason - they**

didn't know BTC is a tennis club. Director is seeking out a new policy with the assistance of a trustworthy agent. The current policy is good until August 1.

- C. **No Shows at BTC** - Members are improving by calling into the reservations office to cancel or going online and using the app. Reservation attendants asked to consider those members who fail to check in for their courts the same as a No Show. After discussion, the Board determined that giving the courts away to players waiting two minutes after the court is not accounted for is sufficient. Director instructed to highlight this rule in the weekly update.
- D. **Membership Totals** - Total Membership: 1696
- E. **Waiting List**: 177
- F. **Court Usage**: 74%

Committee Reports

- A. **Budget and Finance** (Colleen)
 - The Club has \$246,406 in the bank with \$100,000 as Board designated reserve and \$75,849 additionally saved in CD's. Court rental was steady with income from CIF High School tournament in May. Daily permits and memberships were both up with overall income slightly under 2023 at \$42,539. On the expense side, paver installation took place this month for \$1,320. Utilities continue to drop, finishing almost \$2,000 under last year. Net income for the month finished at \$3,288, a +\$16,000 swing compared to last year due to the 100 year celebration last May. For the Year to Date (YTD), court rental, daily permits and memberships stand out as the main income producers accounting for \$24,000 over last year. YTD expenses are down in repair and maintenance. Additional funds were allocated for security cameras. YTD overall income is \$58,000 better than 2023. Budget is 1/5th of the way through and in line with projections. Gary suggested taking out an additional CD with excess funds. More discussion at the July meeting.
- B. **Facilities** - Hooks on the courts have been installed per Maegen's suggestion to help with court clutter.
- C. **Constitution and Bylaws** - none

D. Employment and Personnel - none

E. Ethics - none

Contract and Lease

• **Cafe**

A. A Spanish teacher named Nora is running her conversation classes out of the Cafe dining area. Gary suggested letting the owner of Route 6 Cafe handle the situation since it's affecting his business. The Board members agreed.

B. Board is requesting chair and table upgrade. More info on their plans at the July meeting. Mario suggested Board Members put together a wish list before the next meeting on facility improvements.

- **HJKventure - Club Director acknowledged offering complimentary BTC courts for beginners tournament during off hours per space availability.**

Unfinished Business - None

New Business

A. Players not checking in for courts - Covered earlier in the meeting.

B. Additional PTZ camera for center of club covering courts 7,8,9,10,17,18 - A motion was made by Mario and second by Charles to approve the purchase of the camera to enhance security. MMSC

C. Juneteenth Holiday Pay for BTC employees - A motion was made by Charles to pay the employees for this holiday and seconded by Maegen. The motion passed 4-1.

Adjournment - 8:11 p.m. Next meeting is July 16, 2024