

**Balboa Tennis Club Board of Directors Meeting Minutes  
November 26, 2024**

**Meeting called to order at 6:49 p.m. by President Gary Smith in the Balboa Tennis Clubhouse.**

**Attendees: Gary Smith, Maegen Demko, Todd Linke, Angie Crawford, Charles Hamori, Andrew Macfarlane, Mario Suarez and Colleen Clery Ferrell.**

**Approve Minutes and Vote on Board Member Absences - A motion was made by Angie and seconded by Charles to approve the October Board Meeting Minutes. MMSC**

**Guest Speaker - none**

**President's Comments - (Gary Smith) He commented on the relationship of the BTC Board Members which is "Without conflict - Let's keep it going."**

**Club Director's Report (Colleen Clery Ferrell)**

- A. Tripping Accident by Court 10 - Updates on the fall by a non member have been sent regularly to the Board and the City. Currently waiting for the City to get the area fixed.**
- B. New Website - Maegen recommended purchasing a domain similar to the one currently used and forward to the new site when completed. More details in January when the website overhaul will begin.**
- C. Current Voting Process - Electronic voting may be used next year if there is a need for an election. This is an option.**
- D. New District Manager - Anthony Harrington has replaced Johnny Choi as the new SD City Manager overseeing the Balboa Tennis Club. He will be in charge of issuing the Special Use Permit in 2025.**
- E. Membership Total - 1,731 Waiting List: 147 Court Usage: 79%**

**Committee Reports**

- A. Budget and Finance (Colleen)**

- **The Club has \$233,682 in the bank with \$125,849 in CD's, which also includes the \$100,000 reserves. For the month, daily permits were up (+\$1,476) and memberships as well (+\$5,202). Overall income was down in October compared to 2023 because the tournament income from the SD Metro was recorded in September this year. On the expense side, the Reservations Office remodel accounted for most of the maintenance costs this month and utilities increased once again to normal level since opting out of CCA (\$8,618). Overall net income for the month was comparable to 2023 at (+\$3,401). YTD court rental, memberships and tournament income account for the +\$57,000 surplus over 2023. Court washing and an increased price of the general liability insurance policy stand out as differences from general expenses in past years. Overall the Club is up 80k over 2023. From a budgetary standpoint, the predicted income is very close with a differential of \$59,000 on the income side. Overall net income for the budget exceeded expectations by \$58,000. Club CPA Jere Batten commented - "This was the best year financially for BTC in 5 years." The 2025 budget draft will be presented to the Board at the December meeting.**

#### **B. Facilities**

- **Graffiti Book - A pictorial documentation of the recent graffiti incidents at BTC was presented to the CRG - San Diego Community Recreation Group. This book was passed around to the BTC Board. Charles requested a specific line item in the BTC financials for graffiti repair.**
- **Plumbing Issues - The toilets in both the men's and women's rooms have been leaking. Up to this point, there have been "band aid" repairs. The Club Director will get bids for restroom/plumbing renovation for the January 2025 meeting. Charles suggested possible allocations of \$5,000 for the new website and \$40,000 for plumbing.**

#### **C. Constitution and Bylaws**

- **Election Candidate Order on the Ballot - After discussion, this issue was tabled until 2025.**

**D. Employment and Personnel** - BTC staff all received new winter jackets.

**E. Ethics** - none

### **Contract and Lease**

- **Cafe** - The Cafe catered the Turkey Social and will also serve food for the BTC Volunteer Dinner on the 11th complimentary.
- **HJKventure** - Tennis Director Hiromi Sasano has been in Japan playing the World Championships. Prior to leaving, she named Matt Previdi as the new General Manager of HJKventure.

### **Unfinished Business**

- **Janitorial Service Warning** - Recap of actual warning and implications for one more incident at BTC.
- **Three Sets in BTC Tournaments instead of 10 Point Tiebreaker** - There was a motion made by Mario and seconded by Angie, which carried 4-2. Players are limited to two events.
- **Security Solutions** - Maegen presented information on remote services available. The Club Director explained that motion lights are being installed at the front of the Club and also in the stadium area where most of the graffiti damage has occurred. Board agreed to keep with motion lighting for now.

**New Business** - Angie volunteered to find a restaurant for the final Board Meeting of the year on December 17.

**Adjournment** - 8:20 p.m. Next meeting is December 17, 2024

**Executive Session:** To follow with discussion on employee reviews and wages.