

**Balboa Tennis Club Board of Directors Meeting Minutes  
October 15, 2024**

**Meeting called to order at 6:37 p.m. by President Gary Smith in the Balboa Tennis Clubhouse.**

**Attendees: Gary Smith, Maegen Demko, Todd Linke, Angie Crawford, Charles Hamori, Andrew Macfarlane, Mario Suarez and Colleen Clery Ferrell.**

**Approve Minutes and Vote on Board Member Absences - A motion was made by Charles and seconded by Angie to approve the September Board Meeting Minutes. MMSC**

**Guest Speaker - none**

**President's Comments - (Gary Smith) "Hopefully collective minds can come up with ideas to combat graffiti at BTC. Thank you Todd for your suggestions."**

**Club Director's Report (Colleen Clery Ferrell)**

- A. Western League Championships Revisited - The three-day tournament precedes the CIF Championships. There is no budget for court fees. BTC's home high school team - OLP - will be competing. The tournament director is a BTC member. Board agreed to waive the court rental fees. Courts will be used mid-day when the Club usage is low. Andrew made a motion, Mario seconded - MMSC**
- B. Lower Court Resurfacing - OLP and St. Augustine tennis teams are both under contract with BTC through 2025. Part of their contract involves resurfacing of the lower six courts where they seasonally practice and compete. Negotiations will take place in 2025 regarding duration of contract and responsibility for resurfacing.**
- C. Suggestions for 5k Donation - Maegen suggested using the money to revamp and modernize the BTC website.**
- D. Membership Total - 1,712 Waiting List: 158 Court Usage: 76%**

**E. Daily Log - The Board suggested a stern letter be sent to Angela Sanchez Cleaning Service regarding theft. On camera, it was noted that Angela picked up a sweatshirt on court #8, 10/10/24, that didn't belong to her and put it in a storage shed. She claimed innocence, but the security cameras blatantly revealed this was not the case. The sweatshirt should have been turned in to Lost and Found. A letter was delivered to Angela in Spanish warning her that this is the second time her service has been guilty of stealing. It was explained that the Club has a three strike system and the next incident would be automatic termination. Angie made a motion, Mario seconded - MMSC**

### **Committee Reports**

#### **A. Budget and Finance (Colleen)**

- **The Club has \$312,116 in the bank with \$75,849 additionally in CD's. Another \$50,000 CD will mature on 10/27/24. The Board agreed to roll it over for another 7 months. Revenue from the 16/18 Girl's National tournament in August was recognized in September along with the SD Metropolitan entry fee income adding to \$90,000 income for the month. The purchase of additional nets and headbands highlighted purchases on the expense side. SDG&E monthly bill was high for the first time all year since dropping CCA. Overall, the club net income for the month finished at \$22,000. Year to Date (YTD) numbers are excellent with net income at \$104,000. Budget is 70% completed and on target with net income exceeding expectations by \$54,000.**

#### **B. Facilities**

- **Resurfacing of courts 5&6, 15&16 and the hitting wall surface were completed this week. Several windscreens are old and thin, yet not broken yet. These will be monitored throughout the upcoming winter months and possibly replaced as needed.**

#### **C. Constitution and Bylaws**

- **The 2024 Election Slate for BTC was presented to the Board: Maegen Demko, Mario Suarez, David Schloss, John Broderick, Michael Massaro. It was suggested that on the ballot, the**

candidates be listed alphabetically. Charles made a motion for approval, Angie seconded - MMSC

- According to the BTC Bylaws, "Upon arrival of the slate, notice of the slate together with the names of all committee members shall be noticed to the general membership no later than November 1. Procedures for membership voting shall be included as well as the procedure for determination of the winning candidates."
- The proposed voting dates of 11/18 - 12/2 are set. The Election Committee will count the votes on December 3, make a public announcement and publish the results that day.

#### **D. Employment and Personnel**

- Board suggested getting official shirts and jackets/vests for employees to wear at work with lanyards holding name tags.
- Club Director on vacation - 10/21-25, 11/8-16 for tennis tournaments.

#### **E. Ethics - none**

#### **Contract and Lease**

- Cafe - General Liability Policy inspection request for hood cleaning fulfilled and tagged.
- HJKventure - Junior Tennis Director Rafa Martinez recently terminated.

**Unfinished Business** - Combating Vandalism at BTC - The stadium court and backboard hitting wall were most recently vandalized. The Board is wrestling with ideas to combat the recent uptick. Todd Linke suggested motion activated flood lights, hiring night time security and installing warning signs in a memo to the Board. Maegen is going to check into "remote monitoring" and report back to the board. Charles suggested adding graffiti costs as a line item to the Club financials. At the next meeting, a quote for two months security will be presented and an update on installed lighting for the affected areas.

**New Business - No Show No Call notice procedure - not discussed.**  
**Adjournment - 7:56 p.m. Next meeting is November 19, 2024**