

Balboa Tennis Club Board of Directors Meeting – September 15, 2009

Meeting called to order at 7:00 p.m.

Attendees: Dwight Van Slyke, Ruth Nutt, Peter Conneely, Barbara Gregorio, Spike Lowndes, Colleen Clery Ferrell, Robin Rodger, Roxanne Drees, Karen Houston and Geoff Griffin were present. Melinda Murray, Linda Stadelli and Richard Barndt were absent, but had notified us of their pending absences. The board voted unanimously to approve the August minutes and the absences of the board members.

Member Presentations: none

President's Comment's:

1) Three fence items:

A) The club started locking the lower courts at the close of each business day a year ago. Vandalism and trespassing (homeless using the courts as rest rooms) have been eliminated. To prevent/reduce court vandalism and trespassing on the 18 upper courts when the club is closed, Dwight has done research on how best to restrict access to the courts. (Restricting access to the stadium would be difficult and expensive. It hasn't been a problem so far, so no action planned at this time.) Game plan: install a rolling, lockable fence which would connect the north ends of courts #8 and #9; another fence connecting the south end of court #9 to the fence adjacent to the power boxes along court #18; and two smaller rolling, lockable fences at the west end of court #18. An estimate of \$6900 was given by San Diego Fence. A motion was approved to purchase and install. Dwight will see if Park and Recreation approval is needed.

B) At a previous meeting there had been discussion about installing a 6' fence between courts #2 and #3 (similar to the fence between courts #4 and #5) to help keep balls from the teaching courts on the respective teaching courts. Dwight received a bid of \$1700. Another option is to copy indoor facilities and install a cable with sliding nets between the two courts. A rough estimate of the sliding nets is \$700. Cheaper and more flexible. A motion was approved to purchase and install the cable/net divider.

C) There is a safety issue with balls from the teaching courts rolling into the adjoining court, posing a trip hazard for students. Dwight requested netting, identical to that we have between our other courts, installed between courts #1 and #2, and between #3 and #4. Dwight has an estimate of \$908. A motion was approved to purchase and install.

2) Electricity use. One of the staff had suggested instead of having court lights turn on automatically, individuals be allowed to turn court lights on/off as needed. During the ensuing discussion it was mentioned the courts are being used when the club is closed (Saturday and Sunday evenings after 6 PM), with the lights on and no revenue for court usage from non-member day passes. Focus shifted to making sure the lights were off when the club was closed, and once the security fences are installed, court usage when the club is closed becomes a non-issue. No resolution concerning individual control of court lights was reached.

Treasurer's Report:

Roxanne talked us through the numbers.

August 09 vs. August 08

Tournament income difference is because the income is being reported differently.

Bank Charges are actually Credit charges and reflect increased usage.

Insurance has decreased 10% because Gill has obtained other coverage.

Office Expense is up - new cash register.

09 YTD vs. 08 YTD

Court Rentals are up as are daily permits.

Membership increase is due to increased annual dues.

Annual Junior Fund Donation - not yet made this year. Motion made/approved to donate \$1200.

Court Expense down compared to last year because the nets are lasting longer (Gill is also able to make repairs, extending individual life)

Janitorial expense down, due to men's bathroom having been out of service

Office expense down. Last year's figures represent facilities upgrades not required this year.

Staff expenses up because of employee appreciation lunch and staff polo shirts.

Bottom line: Raising club dues hasn't hurt; increased credit card usage by members is bringing in more money. Overall, \$21K better off this year than last.

A budget meeting in will take place in October.

Club Director's Report:

1) Colleen received an email suggesting during tournaments use, whenever possible, the lower 6 courts be used instead of the back 8. Better viewing, more seating, and a big sun screen are already in place. If approved, then the Challenge Court could be moved to the stadium. Status: Has merit and will be reviewed at time of next tournament. Major variable is how many courts are required at any specific time.

2) Time to resurface courts #7-10. Court Tech bid is \$21,600, Match Point bid \$23,800, Bid from Zaino not yet received. Bids include water blasting, patching cracks, and resurfacing. Question arose as to what color? Stay with existing red/green or go with stadium blue? Decision: keep same color. Resurfacing of the courts will start after the Metro tournament on October 5.

3) Match Finder. Colleen received a suggestion to switch Match Finder to names and email addresses instead of names and phone numbers. Discussion: allow participants the option of and/or.

4) Locking courts. Locks have been purchased and the evening shift will have an extra half hour of time added to payroll when we begin locking the courts.

5) Men's shower. City is ready to get started. They will be closing down the men's room for a week or so while repairs are being made. Recommended start date after Metro tournament to coincide with start of resurfacing.

6) Bill Stack. Former BTC President Bill Stack died recently and Colleen had received calls about holding a memorial service in the Club House. Club policy is no memorial services of any kind in the Club House. Board did not elect to change policy.

7) Metro Tournament. Chaz Griffin runs the Metro tournament. He submitted last year's financials and requested a Director's fee increase to \$1800, which is the amount of income he loses in lessons. Discussion: running a tournament correctly is a lot of work and worth the money. Colleen will discuss with Chas our requirements/expectations for the increased fee.

8) Ice Machine. Colleen was congratulated for her quick response/solution to our ice problem. Well done. A sign will be put on the ice machine saying it is for club members only.

9) Locker room (men's, primarily) security. In an ongoing effort to reduce theft and to restrict locker room access to club members, periodically signs will be posted (bright color, visible on the way out) reminding club members to lock their lockers and to report any suspicious activity, including suspected locker room/club house use by non member, to the BT staff for investigation.

Tennis Director's Report: Geoff went over the Balbo Open financials. A question came up about the expense for T-shirts. Geoff defended (and got support from the members who participated in the Open) the T-shirts, saying at \$3.50 a shirt, they were a nice, affordable souvenir of the tournament.

Peter brought up having sponsors for the tournament. A Tournament meeting will be scheduled for Ruth, Robin, Peter and Geoff to attend.

Committee Reports:

- A. **Facilities** - None
- B. **Constitution and By-laws** – None
- C. **Contract and Lease** – No permit issued from the city yet.
- D. **Employment and Personnel** – None
- E. **Newsletter Deadline** – October 15, 2009. .
- F. **Ethics** – None
- G. **Youth Program** – None

H. **Activities** – None

I. **Special Projects:** Last month Peter addressed the sponsorship plaques. Game plan: 2 plaques per court; \$250/plaque per year; plaques to read either "Court Sponsor" or "Friends of whomever." Plaque location still to be determined, but first choice is on the yet to be installed sun shades over the court benches. Second choice will be on the court nets. When the shades are installed, a decision will be made as far as plaque placement. The \$250 can be given directly to the club for light donations, or for those interested in tax receipts, donations can be made to GSDCTC.

J. **Web Site Updating** – Robin will email board members the results of the website meeting, delineating options and prices. To be discussed next meeting. A suggestion was made to add links to the tournaments listed on the calendar.

K. **Unfinished Business:**

1) The table between the benches by Reservations has been installed. The dedication/inscription "For the Love of the Game" was approved.

New Business: A suggestion had been made to install a water filter in the sinks in the locker rooms. Work is in progress. Dwight went online to seek grant writers for the club. He says once the club receives one grant, the process speeds up. Dwight would like to use the money we're raised so far for lights to pay for a grant writer. A suggestion was made to send out an e-mail blast to members to see if we have any grant writers in the club.

Adjournment: 8:10 p.m.