

Balboa Tennis Club Board of Directors Meeting – November 17, 2009

Meeting called to order at 7:00 p.m.

Attendees: Dwight Van Slyke, Ruth Nutt, Peter Conneely, Barbara Gregorio, Spike Lowndes, Colleen Clery Ferrell, Robin Rodger, Roxanne Drees, Linda Stadelli, Richard Barndt, Karen Houston, and Geoff Griffin were present. Melinda Murray was absent.

The board voted unanimously to approve the October minutes and the absence of the board member.

Member Presentations:

1) Lee Woldt and Geoff Griffin brought to the Board's attention a problem (letter) involving a former teaching pro. Geoff had previously requested advice from Richard, who said that by ignoring the individual, the negative comments may go away. The board will be informed if there are any additional problems.

2) Bill Bower had some questions about the upcoming election. Specifically, were the BTC Board of Director candidates running for a certain office (e.g. Treasurer, Secretary.....)? It was explained that except for the President, those running would be elected to the board. Once on the board, offices/committees would be decided by the board.

3) BTC Grant Writers Dottie Herzog and Derek Floyd were introduced and gave some insight into the grant writing world. The major emphasis was "Why is this grant necessary? How does it benefit the community, and not just the club members?" During the ensuing discussion, many ideas were brought up and the board members were asked to gather their thoughts/comments for future discussion. Additionally, Colleen will provide the grant writers with a copy of the club's package submission the year we won Club of the Year. The package contains numerous statistics about tournaments, youth programs, community involvement and other pertinent facts which could be of assistance to the writers.

President's Comment's:

1) Fencing - The material for the fences arrived today. The last estimate came in at \$7395. In order to provide better security, the fences will be ten feet high instead of eight feet

2) Lights for lower courts - Apparently when the courts were built, several 3' x 3' square areas were built with electrical conduits coming up just below the surface, in the event lights were desired at a later date. Dwight proposed and got blessing to open one of the squares to ensure the conduits are really there.

3) SDG&E will be installing a meter at Court 22 to get electricity to the lower courts.

4) Do we need a December Board meeting? After discussion, the answer was yes, but hopefully a short one!

Treasurer's Report:

1) Numbers continue to look very good!

Income - \$30K better YTD than last year. Membership Fees, Daily Permits and Tournament Income are primarily responsible.

Expenses - \$8K less YTD than last year. Major contributors: Although tournament expenses were up, court maintenance costs were down \$1600, primarily because our nets are lasting longer; Printing costs are down \$2300; Facilities was down \$3500; and newsletter costs were down \$1750.

CY 2009 YTD vs. CY 2008 - Net Income is \$35K better than last year.

2) 2010 Budget Overview - The payroll and budget reviews have not yet been done, so the figures provided reflect a straight across the board increase of 2%. The January total is slightly higher than the other months' because it front loads corporate fees (e.g. taxes, licenses) and includes the odd cents left over from rounding the figures for the entire year.

Club Director's Report:

1) Ladies Challenge court - Deceased - total lack of play

2) Court Fees for 2010 - Do we want to raise fees? Currently: Daily permits are \$5; Corporate rate is \$10/hour per court; Preferred rate \$8; non-profit \$4; School rate \$30 per home match; and Audio rate is \$50. After discussion, a motion to raise rates failed, but a motion to raise the rate for the District Tournament from \$4 to \$5 passed.

3) Lighting in Men's head - Needs to be improved. Colleen is waiting for a follow up bid from Cassidy Electric.

4) Thanksgiving Day - Historically, the club is closed. Go ahead was given for a half day shift to see what kind of business we draw.

5) Future Elections - Joe Campbell, the club paid accountant, said the president needs to be on the ballot, even if he only gets one vote, because he is the only person running for a specific job.

6) Club Staff Evaluations - To be read at the end of the meeting, with estimated increases for 2010.

7) Daily log: A) 10/15/2009 - Reservations and Maintenance participated in an Earthquake drill for Earthquake Awareness Week in Balboa Park. On the same day at 6:30 AM, Gil asked a homeless man sleeping on Court #10 to leave. Gil also found feces by court #6. B) 11/4/2009 - Court #5 was rented by a group making a You Tube Video. C) 11/6/2009 - Lynette McDonald fell on the tennis court, hitting her head. She was able to drive home.

Tennis Director's Report:

1) Flat Fee - The Balboa Open and The Metropolitan Tournament have set Director Fees. After reviewing the numbers from the last three years, Geoff decided to keep the 35% net instead of requesting a flat fee for the Balboa Junior Tournament.

2) Holiday Gift Drive - Geoff had been involved with Rescue Mission, but for some reason they are not returning his calls. He's giving them one last chance. If they don't show interest, then he'll find another small, local organization to support. Fliers should come out shortly.

3) A question arose about how teaching pros would be able to access the courts early in the morning once the new fences and gates were installed. A workable solution is to put a key to the gate in the shed, which all teaching pros can open.

Committee Reports:

A. **Facilities** - None

B. **Constitution and By-laws** – None

C. **Contract and Lease** – No permit issued from the city yet.

D. **Employment and Personnel** – None

E. **Newsletter Deadline** – January 22, 2010.

F. **Ethics** – Letter from former Tennis Pro

G. **Youth Program** – None

H. **Activities** – None

Special Projects: Sponsorship Plaques are available for \$250 per plaque with two plaques per court. Profits will be going to the light fund. Two have been sold already.

Web Site Updating: To be discussed in a future meeting.

Unfinished Business: none

New Business:

1) December 16th Christmas Party for club volunteers. Linda is coordinating. 5:00 PM set up, 6:00 PM start.

2) Employees will need extra time to lock the gates once the new fences are installed.

3) The club closes early on Saturday and Sunday nights. The timer for the lights needs to be adjusted accordingly.

Adjournment: 8:15 p.m.

Executive Session to follow