

## **Balboa Tennis Club Board of Directors Meeting – December 8, 2009**

**Meeting called to order at 7:00 p.m.**

**Attendees:** Dwight Van Slyke, Ruth Nutt, Peter Conneely, Barbara Gregorio, Spike Lowndes, Colleen Clery Ferrell, Roxanne Drees, Linda Stadelli, and Melinda Murray were present. Robin Rodger, Richard Barndt, and Karen Houston were absent. Additionally, Geoff Griffin was absent also.

The board voted unanimously to approve the November minutes and the absence of the board members.

**Member Presentations:** None.

### **President's Comment's:**

Fencing - The fencing/gates have been installed, but the final walk through with the company has not been done yet. Anticipate starting to lock the upper courts and new fences/gates this coming Monday. Colleen will go out with an email blast advising club members of the new procedures. Dwight is continuing to gather additional lighting information in regards to the lower court lighting.

### **Treasurer's Report:**

Very quick walk through. Next month's report will review CY 2009. Nothing major to report on the November numbers. Income compared to last November is up slightly for court rentals, daily permits, interest income, and locker rentals. The only significant number was the increase membership income, which accounts for \$3150 of the \$3842 increase over last November's figures. YTD income is \$34K better than last year, with memberships accounting for \$25K of the increase. Bottom line, \$28K to the good.

### **Club Director's Report:**

- 1) 2010 Calendar of Major Events - Approved by the Board. Additional events can be added with the Board's approval.
- 2) Locker room signage - A) A sign "Restrooms for Club Members Only" was approved. B) Peter suggested having the same company/person make signs for the club. Same style would be more uniform and look nicer. Board agreed.
- 3) Hours of Operations for Reservations Desk - A) Holiday - Having Alex work Thanksgiving (he volunteered) went well. The courts will be open on Christmas day, but no staff will be working. B) Weekend hours - Courts currently close and lights go out at 6 PM on the weekend. Should we extend the hours? Minor discussion. Consensus was since there haven't been complaints about the courts closing, continue current practice.
- 4) Daily log: A) 11/19/2009 - One member was yelling loudly at another member during league match. No complaint was filed. B) 11/23/2009 - A club member came to the club intoxicated, but didn't play tennis. Staff kept a watchful eye to make sure there weren't any incidents. C) 11/30/2009 - Graffiti was found. Gil painted over the markings. Peter suggested taking pictures of graffiti to support a possible grant for a club beautification project. Colleen replied she does take pictures of major graffiti.

### **Tennis Director's Report:**

Geoff wasn't here, but left word there had been comments about the Pro shop not opening on time. Corrective action is being implemented.

### **Committee Reports**

- A. **Facilities** - None
- B. **Constitution and By-laws** – Results from the Election - Welcome back returning members Robyn, Richard, and Roxanne, and congratulations to our new members Jim Winters and Jerry Bischoff.
- C. **Contract and Lease** – No lease from the city yet.
- D. **Employment and Personnel** – None
- E. **Newsletter Deadline** – January 22, 2010.
- F. **Ethics** – Complaint from Vicki Padilla alleging aggressive/abusive behavior on the part of Mr. Arturo Flores. Investigation and discussion revealed Mr. Flores has a "somewhat loud and outgoing" personality and "roots for himself because no one else does." Colleen was asked to draft a soft courtesy note to Mr. Flores, reminding him some people are not familiar or accustomed to such spontaneous bursts of enthusiasm, and might view them as aggressive and abusive. The letter will therefore ask Mr. Flores to try to restrain himself when dealing with those whom he is not familiar.
- G. **Youth Program** – The program could use some more volunteers on Tuesday afternoons, around 4 PM.
- H. **Activities** – None

**Special Projects:** Christmas Party update - A) The menu/set up/clean up responsibilities were reviewed. Set up time NTL 5:30 PM, with doors opening at 6 PM. B) Christmas tree scheduled to be decorated tomorrow.

**Web Site Updating:** To be discussed in a future meeting.

**Unfinished Business:** Sponsorship Plaques - 4 have been sold to date.

### **New Business:**

- 1) December 16th Christmas Party for club volunteers. Linda is coordinating. 5:00 PM set up, 6:00 PM start.
- 2) Employees will need extra time to lock the gates once the new fences are installed.
- 3) The club closes early on Saturday and Sunday nights. The timer for the lights needs to be adjusted accordingly.

**Adjournment:** 7:35 p.m.

Executive Session to follow