

## **Balboa Tennis Club Board of Directors Meeting – February 16, 2010**

**Meeting called to order at 7:00 p.m.**

**Attendees:** Dwight Van Slyke, Ruth Nutt, Robin Rodger, Richard Barndt, Peter Conneely, Geoff Griffin, Jim Winters, Gerry Bischoff, Colleen Clery Ferrell, Roxanne Drees, Melinda Murray, and Spike Lowndes were present. Karen Houston was absent. The board voted unanimously to approve Karen's absence and the minutes from December's meeting. There was no meeting in January.

**Member/Guest Presentations:** None

### **President's Comment's:**

- 1) **The new board members**, Jim Winters and Jerry Bischoff, were introduced. 2) **A quick recap of 2009 and goals for 2010.** Most notable for 2009 were the improvements in the club's facilities, and the major goal for 2010 is lights for the lower courts. Funding for the lights is still the major issue. Results to date: a little over \$5K of the estimated \$150K needed. Various ideas were brought up, but the consensus was to wait for the grant writers to show the Board some of their ideas and then see which avenues we want to pursue. Jerry had some information from a company called Visionary Lighting, which has installed new lighting at the Poinsettia club in Carlsbad. Apparently they have new/better reflectors which let a 750 watt bulb produce more lumens than a 1000 watt bulb with standard reflectors. He also brought a model of the lower courts showing a slightly different light configuration (similar to Poinsettia), with the lights being over the courts more, as opposed to being farther away on the sidelines.3) **Election of Board Officers:** Vice President - Richard Barndt; Secretary - Spike Lowndes; and Treasurer - Roxanne Drees. The President made the following appointments: Parliamentarian - Richard Barndt; Facilities - Gerry Bischoff; Ethics - Robin Rodger; Activities/Special Projects - Robin will ask if Deanna Duncan is willing to volunteer, with Melinda assisting; Employment/Personnel - Ruth Nutt; Budget and Finance - Roxanne Drees; Leases and Contracts - Robin; Youth - Jim Winters and Melinda Murray; and Elections - Peter Conneely.4) **The new gates/rolling fences** are doing a good job of keeping people off the courts when the club is closed, with the exception of the Stadium Court, which is not fenced in. Recently, graffiti (presumably gang related) was found on the Stadium Court. Pictures were taken and forwarded to the city. In the past, the city was opposed to security fencing around the stadium, but with increased vandalism, they may be more receptive to fencing off the stadium, and possibly to a security fence for the entire tennis complex.5) **Dwight had received a suggestion to locate the Sponsorship Plaques on the inside of the gates** to the courts. The Board voted to implement the suggestion.

**Treasurer's Report:** Two parts. 2009 and January 2010.

- 1) 2009. Bottom line: Net income \$28K vs. nearly \$8K in the red from 2008. Better budgeting, sticking to budget, and increased revenue from memberships deserve the credit.
- 2) January 2010. Income slightly less than last January, expenses slightly more. Primary culprits: Facilities was higher than expected because of the emergency repair to the men's push button lock on the night of the Christmas party; and Janitorial and cleaning costs were more than last year because last year the locker rooms were being renovated to comply with ADA standards and didn't require much maintenance. Additionally, Colleen re-negotiated the waste removal contract, saving the club \$50/month, Bottom line end of month, \$1100 to the good.

**Club Director's Report:**

- 1) BTC Permit - finally completed. No further action required.
- 2) "Members only" signs for the restrooms have been purchased, per Al's request.
- 3) A clock for the reservations desk has been purchased. When a Reservations Agent leaves the desk, the clock will be set to the time the Agent expects to return for business.
- 4) Gil took Colleen (and will take the other staff employees shortly) on a tour of his work room, to let everyone know where tools etc. are in case they are needed and Gil isn't available.
- 5) The suggestion box has been moved to the Reservations Desk area.
- 6) Bill Stack's family donated a beautiful plaque in his honor. The board will discuss where to put it at the next meeting.
- 7) Colleen has received many requests for a Match Finder for Doubles. (Doubles teams wanting to play other doubles teams of the same ability level.) The next Club Newsletter will have information about email signups for both doubles and singles.
- 8) The new sliding fence on court #18 came off the track, causing minor damage, but more importantly, no personal injuries. SD Fence Company responded, fixed the problem, and also installed the lockboxes on all the new fences.
- 9) Colleen negotiated a \$50/mo reduction in our monthly Waste Management bill.
- 10) Now that the courts are being locked, several members and pros have requested keeping the club open later on the weekends. The Board approved, on a trial basis starting March 14th (the start of Daylight Savings Time), extending the weekend hours to 8:00PM.
- 11) The Daily Log Overview showed several electrical problems that popped up, and later disappeared. All the problems occurred on rainy days. No corrective action can be taken until the problems repeat themselves.

- 12) Colleen also provided a summary of her February 12, 2010 staff meeting.
- 13) Colleen was approached by a movie company wanting to use the Stadium court for roughly a week to shoot a movie. They are offering \$2500, plus some cosmetic work. The Board directed Colleen to get more details.
- 14) It was noted the Reservations Desk Agents do not make a thorough perimeter sweep when conducting their "walk-around." Colleen will discuss with the Reservations Desk Agents.
- 15) Some of the less "Technology Proficient" members were not aware some of Colleen's emails contained attachments. In the future, the Newsletter and Club Updates will be sent separately, and anytime there is an attachment, special notice will be given, specifically identifying the attachment.
- 16) One of the net posts on court #11 gave way. No indication of abuse; just old age and metal fatigue. Colleen had repairs made which cost \$500.
- 17) The staff CPR's cards are expiring. Training and new certification will take place in the near future.

#### **Tennis Director's Report:**

- 1) The two charities Geoff "adopted" for Christmas were very appreciative of the Club's generosity. And there were more donors this year than before, probably due to the better advertising/exposure through emails.
- 2) M.A. Hiller has been working with Geoff to give "Wounded Warriors" at Balboa Naval Hospital an exposure to tennis. It's twice a month, Thursday mornings, 16 +/- military and 4-5 volunteers. Program is working well, and when our grant writers get time, is a good candidate for USTA funding for professional teachers.
- 3) Geoff has been running some junior tournaments, and for those financially pressed, has been offering a complimentary entry fee and putting them to work running the tournament desk.
- 4) During the heavy rains, there was a leak in the Pro Shop. A work request has been submitted to the city. Dwight had some people come by for a rough estimate - \$4600. In the meantime, if there is a heavy rain, Dwight has a tarp available.

#### **Committee Reports**

- A. **Facilities** - None
- B. **Constitution and By-laws** – .None
- C. **Contract and Lease** – 3 year Permit from the City signed.

- D. **Employment and Personnel** – None
- E. **Newsletter Deadline** – May 3, 2010.
- F. **Ethics** – None
- G. **Youth Program** – None.
- H. **Activities** – None
- I. **Special Projects** - None
- J. **Web Site Updating** - To be discussed in a future meeting.

**Unfinished Business:** Sponsorship Plaques - 5 have been sold to dat

**New Business:** Endowment: In view of the lack of success in the fund raising for the lights, a suggestion was made to allow a corporation/group/individual to "own" a court by creating an endowment to fund all expenses related to that court: re-surfacing, nets, windscreens, anything and everything. Sponsorship to last until the money runs out. In return, the sponsor would be allowed to place advertising logos on the court. The money saved by not incurring these expenses would be used elsewhere, hopefully being put towards lights for the lower courts. There was some general discussion, but it was put on hold, pending a review of the grant writer's progress.

**Adjournment:** 8:24 p.m.