

## **Balboa Tennis Club Board of Directors Meeting – April 20, 2010**

**Meeting called to order at 7:00 p.m.**

**Attendees:** Ruth Nutt, Richard Barndt, Peter Conneely, Geoff Griffin, Gerry Bischoff, Dwight van Slyke, Colleen Clery Ferrell, Melinda Murray, and Spike Lowndes were present. Robin Rodger, Jim Winters, and Karen Houston were absent. The board voted unanimously to approve the absences and the minutes from March's meeting.

**Member/Guest Presentations:** None.

### **President's Comment's:**

Lighting: We are in the process of getting bids. (For related information, see Facilities.)

### **Treasurer's Report:**

A quick trip through the numbers says we are in excellent shape. Our net income is up \$5.2k over last YTD. Membership gets the majority of the credit, but watching costs in other areas, such as a renegotiated waste removal contract and a new Janitorial Supply company have helped offset increased costs in payroll and accounting (raises), and a new \$600 3-year permit fee levied by the city.

Colleen brought up a concern about FDIC insurance limits and the merge of Wells Fargo and Wachovia. The coverage limits had been \$100K, but were raised to \$250K through the end of 2010, when they were scheduled to revert to \$100K. With our CD, Savings and Checking accounts, we exceed the \$100K threshold. Apparently, the coverage has recently been extended through the end of 2013. Richard will investigate.

### **Tennis Director's Report:**

- 1) Wounded Warriors - Geoff received cash from a member supporting the club's efforts to support our program.
- 2) Club tournament - is at the half way point. The final weekend of play is upcoming.
- 3) Tennis Fest - is Sunday, May 2nd. It will kick off with an 11:30 exhibition. Geoff is looking for raffle items. \$50 minimum is required for donor advertising and name recognition. No "headliner" this year (the Bryan Brothers' dad was MC last year). Dwight will see about getting some live entertainment - singer/guitar.
- 4) Shed for junior tennis equipment - Existing shed adjacent to court 4 is overflowing. Geoff is investigating getting a small shed for court #1 to store the junior tennis equipment. Dwight suggested possibly mounting storage units on the fence. He and Geoff will research.

### **Tennis Cafe:**

There is a possible buyer for the Tennis Cafe who is interested in expanding services offered. If both parties come to an agreement, then they will address the board for approval.

### **Club Director's Report:**

- 1) Stadium Painting - Beckey Smiser offered to pay the estimated \$1750 to paint the inside of the stadium's perimeter wall. The board voted unanimously to accept her generous offer.
- 2) Film Update - Richard voiced some concerns with the contract. It will be forwarded to our lawyer for review/comments. If given the green light, the company plans to film 24-28 May.
- 3) Roster - Colleen has emailed the members three times about the upcoming Club Roster. A note is now posted at the desk for those who aren't on email distribution.
- 4) AED (automated external defibrillator) location - The club's AED is currently located inside the reservations desk. There is concern that should an emergency arise when the club is open and the desk is temporarily closed (bathroom break, checking the courts...), valuable time and possibly a life could be lost. It was decided to get a portable glass case - "break in case of emergency" and locate it outside the reservations desk during club hours. During non-club hours the case would be locked inside.
- 5) Buzzer - A suggestion had been made to have a buzzer sound every half hour so members would know when their court time is over. This is a policy at most indoor court, where time is definitely money. Indoor court fees can easily reach \$50 an hour. After discussion, it was decided not to implement at BTC.
- 6) Ruling on when court time is over - In a related issue, a question was raised, when do players have to relinquish their court? Specifically, if only two or three members of a doubles group show up and the time has expired, does the group on the court have to leave? The board ruled yes. If at least two members of the next group show, they are entitled to take possession of the court.
- 7) Clubhouse TV - The board voted for Direct TV with ESPN, ESPN 2 and the Tennis Channel options at a cost of \$828 per year. If possible, we would like to get the Fox Sports Network too. The TV will be a "Sports Only" television, with a sign so indicating. There will also be a sign concerning volume level, asking viewers to be considerate of others who might be using the club house. The old TV cabinet is being used for storage and will remain where it is.
- 8) Cameo is now going to furnish janitorial supplies to BTC. C and M Supply will not be used by BTC due to poor customer service.

### **Committee Reports**

- A. **Facilities** - Jerry has done considerable research on lights for the courts. Point Loma Nazarene University recently installed the lights we have been looking at for our courts. Geoff contacted school and per the coach, who said the lights were great. We are invited to see them for ourselves. Four board members will go over one night to investigate. However, in addition to how good the lights are, the other major variable in the equation is how reliable/long lasting the bulbs are in the long run.
- B. **Constitution and By-laws** – None
- C. **Contract and Lease** – Waiting for signed copy from the city.
- D. **Employment and Personnel** – Incentive program. Don Green saw an opportunity for the club to save electricity. His idea and research resulted in procedures which have already saved the club several hundred dollars this year. To recognize and encourage cost savings

ideas by club employees, the board voted to reward Don with \$100 and a \$100 gift card at the Club Pro Shop.

E. **Newsletter Deadline** – May 3, 2010.

F. **Ethics** – A complaint was received about Jake Brown and his verbally abusing opponents on the challenge court. Colleen has counseled Jake previously about his conduct while at the club. As a result of this latest incident, Jake will be given a letter telling him the club is considering suspending him for up to one month. Jake will be given the opportunity to attend the meeting and defend his actions by himself or with legal council.

G. **Youth Program** – None.

H. **Activities** – None.

I. **Special Projects** - None

J. **Web Site Updating** - None.

**Unfinished Business:**

Club ladder - A question was asked about the proposed ladder and how to work it into the club's one hour court time limit for singles. A suggestion was made about having the Federation run the ladder entirely. There is a \$40/year membership fee, but it covers the administration of the ladder as well as an open bar party with cash prizes at year's end. Jim Winters was absent, so the ideas were put on hold until next meeting.

**New Business:**

Court Washing for 2010 - During the recent water shortage, there was a restriction on court washing. We were under the impression that it was not allowed except for sanitation purposes. However, we now find court washing is allowed if a low-volume, commercially obtained, "water broom" is used. We do have an approved "water broom," so unless the rules change, we will be allowed to wash our courts on an "as needed" basis.

**Adjournment:** 8:19 p.m.