

## **Balboa Tennis Club Board of Directors Meeting – May 18th, 2010**

**Meeting called to order at 7:00 p.m.**

**Attendees:** Robin Rodger, Jim Winters, Karen Houston, Ruth Nutt, Peter Conneely, Dwight van Slyke, Colleen Clery Ferrell, Melinda Murray, and Spike Lowndes were present. Richard Barndt, Geoff Griffin and Jerry Bischoff were absent. The board voted unanimously to approve the absences and the minutes from April's meeting.

### **Member/Guest Presentations:**

Richard was absent, but wished to discuss email voting. At his request Robin read the following letter to the board:

*Dwight,*

*I will not be attending the meeting tonight. I have to be in Orange County tonight for work.*

*I did want to bring up the issue of email voting. This was a process that was started to deal with minor issues or to finalize minor issues on matters that were discussed at the board meeting. We need to remain cognizant that email voting is not a process of voting sanctioned by the bylaws.*

*It appears that the email vote has gone past what was intended and what is proper. The bylaws require the board to meet monthly, and to publish the agenda to the members before the meeting, and that the minutes of the meeting be approved by the board and made available to the members. Special meetings can be called if there is an issue that needs to be resolved before the next regular board meeting, but these also have to be posted and minutes must be taken.*

*When an email vote takes place, there are several problems: (1) the discussion is not posted on an agenda made available to the members; (2) the members are not aware that the discussion is occurring; (3) the members do not have an opportunity to have a voice in the discussion; (4) no minutes are taken to record the nature of the discussion; (5) documents that are introduced are not afforded the scrutiny that they should by the board members; (6) it fosters a "get it done now" mentality which makes it difficult to have an in depth discussion.*

*I acknowledge that there are times when an email vote may be proper to deal with issues that are too minor to make it onto the agenda, making the email vote an efficient method of resolving common minor issues. I do believe that entering into a legal contract will hardly ever fall into that category.*

*Regarding the email vote on the filming issue, it is my understanding that the board was tie and you voted to precede with the contract the movie company provided. At least that is what the last email from Colleen said. I do not agree with this decision, as it is against the advice of our attorney, and I do not agree with the process of how the board arrived at this decision.*

*Having said that, I have and still do approve of your overall performance as BTC President. We and the other board members will never agree on everything.*

*As a suggestion, I would like to see our lines of communication opened up on major issues. If we can resolve preliminary matters earlier in the process, maybe issues like the movie shoot will not tend to linger. We can probably improve on that.*

*Richard Barndt*

Discussion followed as to what should qualify for an email vote, resulting in a motion, which passed unanimously. No email votes will be allowed on items not on an agenda. Only issues that were on a previous agenda and voted upon at a board meeting can be finalized by an email vote. The results must be recorded in the next board meeting's minutes.

Richard will be asked to research any requirement that email votes be unanimous.

### **President's Comment's:**

Memorial benches - In an effort to reduce maintenance, Dwight proposed painting the benches green. The Board approved his request.

Clubhouse TV - Dwight has received numerous compliments on our new TV and our subscribing to the Tennis Channel.

### **Treasurer's Report:**

Roxanne walked us through the numbers. Net assets \$162K, vs. \$146K last TYD. Court rentals are up, memberships are up, some expenses are up, but justified: Facilities - had to replace the lock (\$300) on the men's bathroom; Office Expense is up because we needed new toner; and Payroll expense is up due to pay raises for the staff. Total income of \$96K is \$6K better than last year, and our \$4509.49 net income is almost \$5K better than last YTD. Bottom line: very good job of establishing a budget and making it work. The budget is prepared annually, but will be reviewed this summer. If you are interested in participating in the summer review, please let Roxanne know.

### **Club Director's Report:**

1) Stadium Painting - Thank you Beckey Smiser!! Total cost came to \$1623.23. Looks great!

2) Direct TV in the Clubhouse - Problem with TV volume disturbing morning card players. A premature decision was made by the club manager executive decision to keep volume off in the mornings when card players were in session, and sign posted. Other members are now requesting low volume. Board tested volume and have volume level #3 is a reasonable compromise.

3) Tennis Fest - Well organized and well attended. 1000 people. Only casualty was one Head Demo racket stolen.

4) National Open 2010 - Received one large monetary sponsor - Rober Ancira from Graphic Interfaces for \$1k. American Water is coming back with 30 cases of donated water, 50 cases of PowerAde, Kasha - 600 bars. [www.sample](http://www.sample) guy is new. Will see how it works out. Also, Colleen will restructure the prize money - spread it out a little more. Lastly, the new referee on board this year is Doug Fitzgerald. Ralph is moving towards retirement. Geoff Griffin will assist with TDM. (Tournament Data Management.)

5) Nets - Save \$20 if order 4 at one time (\$155 vice \$160 each). The cost of four nets exceeds \$500 threshold predetermined by the Board for the Director to spend. Board authorized purchase.

6) Grant Writer's update - Dotty and Derek are hoping to submit grant through the Count Board of Supervisors to the Neighborhood Reinvestment Program by July 1st. Ron Robert is in charge of our District - #4. This Grant is specifically for capital improvements.

7) Club Membership - 1575 members!

### **Tennis Director's Report:**

Geoff is in Europe. Colleen gave a quick debrief on the Spring tournament. There were more entrants than last year. Net income \$922. \$634 more than last year.

### **Tennis Cafe:**

Al complained about the noise from the bathroom doors closing. He's willing to share the cost if a way can be found for the doors to close more quietly. Dwight will contact a door specialist to investigate.

### **Committee Reports**

- A. **Facilities** - Prior to the next wheelchair/handicap tournament, we will investigate legal requirements to allow more reserved handicap parking spaces for participants during the tournament.
- B. **Constitution and By-laws** – None
- C. **Contract and Lease** – Waiting for signed copy from the city.

D. **Employment and Personnel** – None

E. **Newsletter Deadline** –Still accepting articles until May 31, 2010.

F. **Ethics** – At the last meeting, the Board reviewed a complaint about Jake Brown and his verbally abusing opponents on the challenge court and around the club. As a result, Jake was given a letter telling him the club was considering suspending him for up to one month and invited him to attend May's board meeting to present his side of the incident. In discussion with both Dwight and Colleen, Jake was apologetic, regretted his actions, and said he would attend this meeting. He did not attend. coincidentally, his membership has just expired and he has not yet renewed. The board voted to prohibit Jake from playing at the club, either on a day-pass basis or membership renewal basis, for thirty days.

G. **Youth Program** – None.

H. **Activities** – None.

I. **Special Projects** - None

J. **Web Site Updating** - None.

**Unfinished Business:**

Club ladder – The possibility of combing club ladder with the Federation's ladder was brought to the attention of Jim Winters. He said it wouldn't work.

**New Business:**

**Adjournment:** 7:57.