

Balboa Tennis Club Board of Directors Meeting – August 2010

Meeting called to order at 7:00 p.m.

Attendees: Melinda Murray, Roxanne Drees, Ruth Nutt, Dwight Van Slyke, Colleen Clery Ferrell, Spike Lowndes, Peter Conneely Geoff Griffin, Jerry Bischoff, and Robin Rodger, Richard Barndt were present. Jim Winters and Karen Houston were absent. The Board voted unanimously to approve the absences and the minutes from July's meeting.

Member/Guest Presentations: Ken Banqued and Alex Joy gave a follow up presentation to the Board concerning their interest in running the Tennis Cafe.

Tennis Director's Report: Geoff gave a quick recap of the Balboa Club Open and the Balboa Junior Championships. Both were major successes due to more entrants than last year, and additional income generated over last year's totals. Not all bills and sponsor money has been received/processed, but the bottom line should be an increase of \$400 for the Junior Championships and \$2900 for the Open. Geoff cites the use of credit cards for the increase in participants/revenue (cash up front and not having to chase down late payments or money from no-shows) and thanked his sponsor Ken Pecus of Ascent Real Estate for donating the tennis balls and helping to reduce tournament costs.

President's Comment's: Last month a Lighting Proposal for the lower six courts was submitted to the Board by the President. A motion was made and approved unanimously to proceed with the Lighting Proposal to the extent that Jerry would coordinate the engineering fees' proposals, city approval, and getting bids for the work. It was understood costs would be incurred. Jerry arranged a meeting within the week with Lopez Engineering, for \$2500, to design the lighting system. This includes among other things, creating drawings, planning with the City to ensure all rules and regulations are obeyed, reviewing construction process, as well as providing a rough estimate for overall total cost of the lighting project. His next step is meeting with a structural engineer firm to evaluate the physical/structural side of the equation. Cost estimate: \$2500. Once both reviews have been completed, we would be ready to solicit bids for the project.

Robin, who had missed the last couple of board meetings, voiced her displeasure with the direction the board was moving. She didn't approve of the BTC accountant's suggestion to lower our reserve fund to \$50K and thought do so and to proceed with the lighting project was showing financial irresponsibility. Some discussion followed concerning the cost of electricity once the new lights were installed and ways to recoup the Club's reserves. It was estimated the new lights would cost \$1/hour/per court. But we did not get into major fund raising efforts designed to offset the Club's initial expenditure for the project. This was an item further down on the agenda. At this point Richard objected to Jerry's proceeding with the structural engineering study because he wasn't sure what they would be doing and wanted a firm quote from the company as to what we would be getting for our money. Jerry responded saying we know exactly what we will be getting because he is the one specifying what he wants the contractor to do. Richard was still adamant in his objection to proceeding without a fixed price contract, even though at the previous board meeting, the Board

authorized Jerry to proceed. When a suggestion was made to allow Jerry to go ahead with the structural review based on a not-to-exceed cost of \$3,000, Richard again strongly objected. Richard wanted a fixed price contract or nothing. Jerry replied that based on his experience, including designing the \$80M county jail, \$2,500-\$3,000 was a very reasonable cost for the work involved. At this point contentious debate ensued during which both Richard and Robin said they were willing to resign. A few minutes later Richard said, "I'm done." and walked out. Robin immediately said, "I am too," and left as well. The remaining board members were unanimous in interpreting Richard's and Robin's departures as resignations. Colleen was directed to research the requirements to fill the vacated spots on the board.

A motion was passed 5-1 to proceed with the structural engineering review based on a not-to-exceed cost of \$3,000.

Treasurer's Report:

Roxanne reviewed the numbers with the board and reported the club is comfortably within budget.

Specifics for July 2010 vs. July 2009: Income up \$400 over last year. Expenses were \$5700 more, but the biggest expense, \$6,200 for tournament expenses, should balance out when all receipts/bills have been processed. Other anticipated increased expenses include: \$260 for processing credit cards, something we did not do last year at this time; \$375 computer expenses to update the data base and the purchase of a larger monitor, making it easier to see court assignments; \$500 in payroll for approved raises; and \$260 in office expenses for receipt books and pens.

YTD 2010 vs.2009: Bottom line, we are \$10K ahead of last year, but that includes \$8K set-aside for our lighting fund, effectively giving us a \$2K lead over last year. Two expense items of note: we saved \$1300 in Newsletter expenses by using email for distribution and dramatically reducing the number of printed copies; and an increase of \$2200 in printing, because this year we printed club rosters, a biannual event.

Next Budget Review meeting will take place on a Saturday in early September. Estimate 1-2 hours. If interested in attending, let Roxanne know.

Club Director's Report:

Backboard area - The City cleaned up the area by the backboard, adding two benches, ground cover, adding a dirt sidewalk, which is better than nothing, and some plants.

Stadium water - The valve has been disconnected to keep homeless bathers out. Overall, stadium problems have been minimal this summer.

Joe Campbell (our accountant) - Wants to adjust reserves for 2010. He wants to keep the Windscreen and Court Resurfacing Reserves, yet get rid of Capital Improvement, Electrical and Light Maintenance Reserves, since we plan on putting in the new lights on the lower courts. This is only a suggestion. At this time, there wasn't any feedback from the Board.

The bench in front of Reservations - As reported last month, the table with the plaque "For the Love of the Game," donated by Kirk Lorraine, was stolen (sawed off at the base) last month. Dwight talked with Kirk and came up with the idea of a concrete replacement table (too heavy to steal) and a replacement plaque, mounted on the wall behind the table. The Board moved to replace the table, not to exceed \$500.

Letter from out of town guest - A visitor was so impressed with the club's hospitality, both by the staff and the club members on the challenge court, that he wrote a very nice thank you letter and plans on playing with us again on his next visit. Colleen will post the letter by the Reservations Desk. Colleen sent a thank you back to the guest with two guest passes for their next visit in appreciation for taking time to write the complimentary note.

Tennis Cafe: Nothing

Committee Reports

- A. **Facilities** - None.
- B. **Constitution and By-laws** – None
- C. **Contract and Lease** – Waiting for signed copy from the city. The permit should be coming soon.
- D. **Employment and Personnel** – None
- E. **Newsletter Deadline** – October 15, 2010
- F. **Ethics** – None
- G. **Youth Program** – None.
- H. **Activities** – None.
- I. **Special Projects** - None.
- J. **Web Site Updating.** -None.

Unfinished Business:

- 1) **Brick Fundraiser:** Jim Winters, although absent, had provided some prices, starting at \$32 per 4" x 8" brick (\$16 for in quantities of 100 or more), which includes three lines/20 characters per line, delivered, not installed. 8" x 8" available at increased prices, depending on quantities ordered. Spike Lowndes passed around a picture of the engraved tile donor walls at Scripps Birch Aquarium. The work was done by Stone Imagery. No firm prices were given, but depending on size/material/engraving, prices start at \$25/brick and \$125 for 8" x 8" tile, delivered, not installed. Limited discussion, but several board members liked the possibility of mounting tiles on the stadium walls. This issue will be discussed at the September meeting.

New Business:

- 1) Jim Winters Research will be discussed at next meeting.
- 2) Clubhouse furniture – Dwight said it was functional at this time and all funds now are being directed to the Lighting Project

Adjournment: 8:40