

Balboa Tennis Club

Board of Directors Meeting Minutes

May 17, 2011

Meeting called to order at 7:00 p.m.

Attendees: Dwight Van Slyke, Colleen Clery Ferrell, Peter Conneely, Geoff Griffin, Melinda Murray, Mary Gunset, Pat Mason, Spike Lowndes, Jim Winters, Jane Pulliam and Jerry Bischoff were present. Kevin Barton and Brad Hasper were absent. The Board voted unanimously to approve the minutes from April's meeting and the absences.

Member/Guest Presentation:

Representatives from St. Augustine, Our Lady of Peace, King Chavez and Health Sciences schools gave short presentations on how their schools' tennis programs have benefited from being able to use BTC's facilities.

After the presenters left, the Board discussed the problem of numerous schools wanting to use BTC's courts for practice and matches. The concerns are: 1) no major impact to club members, meaning the practices/matches must be finished in the late afternoon before the members who use the courts in the evening show up; 2) how to allocate courts among the schools requesting time. Currently, league matches for the boys and girls are all on Tuesday and Thursday. After a trial period in which Gompers, Health Sciences and King Chavez played on the courts in addition to St. Augustine, it was determined that BTC cannot support two matches at the same time because they utilize too many courts and this is a major impact on the members. After discussion, the issue was carried forward to next meeting. In the interim, Jim Winters will work with other school Athletic Directors to see if matches can be scheduled Monday, Wednesday or Friday, giving all schools the opportunity to have home matches at BTC.

President's Comments:

Update on Lower Court Lighting Project: Poles and arms are up. The lower courts (not lights) should be available for the upcoming wheel chair tournament. The areas at the base of the poles need additional cement to make them flush with the court surface.

Security camera: An anonymous member donated the funds for the club to purchase a high tech camera system. Cameras will be mounted at various points around the club, allowing reservation desk personnel to monitor all courts as well as the clubhouse from the reservations desk. Camera feed can be recorded onto the computer hard drive, with the potential for club members to view what's being monitored on the club website. Cameras are not infrared, but upgrading in the future is possible if warranted.

Treasurer's Report:

The lower court light project is underway. Expenses are as anticipated and bills are being paid. Cash reserves, separate from light project, are \$60K. Financial position is solid

Spring Tournament Financials: Net income was \$635.90. This number is \$300 under 2010 income due to less tournament entries.

Tennis Director's Report:

Tennis Fest: Extremely successful! Lots of kids showed up for the Quick Start program demonstration; there was a huge group of adults in the beginner training section; the new fitness training sessions were big hits; and several of our Wounded Warriors participated as well.

Club Director's Report:

Maintenance Restructuring: Colleen would like to separate cleaning duties from general maintenance/court maintenance. She is looking for someone for a couple hours a day to clean the restrooms and club house.

Membership Fees: We've raised fees for adults. Junior membership will stay the same at \$75 for those desiring to make reservations and \$25 for team memberships. Corporate fees will be further discussed at June meeting when Colleen brings a list of designated fees.

Sewer Lines: Camera investigation revealed four "hot spots" (problem areas) around the club. The biggest problem involves two areas between the Pro Shop and Reservations, where tree roots are impeding the lines. The report is being forwarded to the City for action/discussion.

Potted Plants around Club: We have 14 potted plants which are not connected to a watering system. They are not doing well. Colleen is investigating replacing the plants with more suitable/less maintenance ones. Dwight suggested transforming the pots into mini tables with umbrellas.

Committee Reports

A. Facilities:

Lighting project: Target date for completion is June 15, 2011. There might be some slippage, depending on delivery date of an electrical cabinet and overall checklist completion. Now that the poles and arms are up, several of the courts should be available for play as the work will be concentrated on the outside of the courts to get electricity to the lights. The reservations desk will know in the afternoon/evening what courts will be available the following day. The main concern for use of the lower courts during construction is safety.

Future projects: The original plan for the lower court lighting project included \$22K for resurfacing the courts. It now appears damage to the court surfaces is minimal and immediate resurfacing will unnecessary. Dwight passed out a list of possible club projects where some of the money might be better utilized. After discussion, the Board voted to spend \$1,800 to tile the men's locker room. Any future projects are on hold, pending final billing for the court lighting project.

B. Constitution and By-laws: None.

C. Contract and Lease: None.

D. Employment and Personnel: None

E. Newsletter Deadline: Passed deadline. June Newsletter is on schedule.

F. Ethics: None

G. Youth Program: None.

H. Activities: None.

I. Special Projects: None

J. Web Site Updating: None.

Unfinished Business: None.

New Business:

Employee suggestion bonus: Gil recently suggested using net headbands, which replace the tape on the net, instead of replacing the entire net. Cost savings are \$100/net. To recognize Gil's contribution, the Board voted to give him a \$100 suggestion bonus award.

Lighting party: When the lower court lighting project is officially completed, Dwight suggested having an official ceremony and party. To be discussed at the next meeting.

Adjournment: 8:55

