

## **Balboa Tennis Club Board of Directors Meeting Minutes June 19, 2012**

Meeting called to order at 7:00 p.m.

**Attendees:** Dwight Van Slyke, Colleen Clery Ferrell, Peter Conneely, Spike Lowndes, Pat Mason, Mary Gunset, Ruben Carriedo, Dan Hays, Kevin Barton, and Geoff Griffin were present. Jane Pulliam, Brad Hasper and Gregg Ward were absent. The Board voted unanimously to approve the minutes from the May 2012 meeting and the absences.

**Guest Presentations:** None.

**President's Comments:** Dwight did some research in regards to Sexual Harassment Training and for companies with fewer than 50 employees, there is not a requirement for a professional trainer (about \$2K). The Sexual Harassment Training requirement can be met by two hours discussion/training based on an approved brochure for the subject. Accordingly, Dwight will schedule two meetings, one for Geoff and his teaching pros, and the second for BTC staff. Board Members are welcome to attend.

**Treasurer's Report:** Colleen explained the current financial state of the club in Jane's absence. Bottom line, \$58K in checking (goal is to stay above \$50K) and Net Income for May 2012 was \$7991. Even though we now have a small financial cushion, we are still operating in a "damage control" environment, fixing what needs to be fixed (such as the windscreens and spectator awnings on courts 18 and 10), but holding off on any new capital improvements. Major items for YTD vs. 2011 YTD, court rentals (ITF, collegiate tournaments, National Hardcourt championships.....) up \$10K, and memberships up \$15K. On the expense side of the ledger, janitorial is up (budgeted/approved expense), and electricity for the lights on the lower courts is running an extra \$1K/month.

**Tennis Director's Report:** The BWAP Tennis Camp, put together in collaboration with Balboa Naval Hospital, Steve Kappes - the new San Diego USTA district president, Geoff Griffin, teaching pros, and club volunteers was a great success!! The committee brought in 40 ill, injured, or wounded service members, 16 helpers/attendants, 5 dogs and 12 chairs for five nights. The Camp paid for everything: airfare, food, lodging tennis rackets, and the clinics. It started with a \$15K grant from the US Olympic Committee and then the committee raised over \$20K locally, plus several thousand dollars in food donations. Colleen will be sending out an email recognizing food donors/contributors.

**Club Director's Report:** 1) Four separate Member Complaints were discussed, and action is being taken on two of them. Letters of caution are being issued to two club members for inappropriate language and behavior on club courts. The second complaint was in regard to men playing tennis without their shirts. A motion was made/carried that shirts are required on the upper courts only. Shirts are not required on the lower courts (19-24).

2) Afterhours security camera coverage for stadium showed two people playing tennis under the new security lights before the Reservation Agent locked up the doors. Hopefully, the lights won't attract other players to do the same. Brighter bulbs were installed so the security cameras can pick up late night activity. Colleen will investigate being able to lock the cameras on the stadium and zoom in on any afterhours usage.

3) Discussion ensued about the windscreens. Spike investigated a few years ago, yet now we have potential buyers so we need to get a current price. The board is also interested in possibly rolling up the windscreens next winter half way so the courts dry sooner in the morning hours. The Board is also interested in finding out if replacement windscreens can include cutouts for viewing. Colleen will get some answers from Court tech prior to the next meeting.

### **Committee Reports**

A. **Facilities:** Kudos to Dan Hays for bringing in the decorative planters on court 10 and between courts 6 and 7.

B. **Constitution and By-laws:** None.

C. **Contract and Lease:** The Club's permit with the City of San Diego is ready. Colleen is gathering their desired information. Signing should take place before July 1.

D. **Employment and Personnel:** None.

E. **Newsletter Deadline:** September 30 deadline.

F. **Ethics:** None

G. **Youth Program:** None.

H. **Activities:** None.

I. **Special Projects:** None

J. **Web Site Updating:** None

### **Unfinished Business:**

1) Car Show Update - Peter will be attending a meeting this week and will inform the Board of any additional updates.

2) Logos on court windscreens. Babycakes is interested in putting its logo on court 9's windscreen. No objections from the Board. More information needed before final approval, and

the Board needs to make some guidelines concerning sizes, placement and number of logos per court.

**New Business:**

- 1) BTC has a Facebook Page and initial feedback is quite favorable. Rob Abbott from Reservations has set up the page. BTC Member Janene Christopher and her daughter Sydney are gathering the photos and filming Bag Checks, similar to the ones seen on the Tennis Channel.
- 2) July BTC Board meeting is cancelled. Board will resume August 21.
- 3) Family Memberships and Price Increases were discussed. Decision was made to form a committee at the next meeting.
- 4) Clubhouse and outside food policy: Discussion revealed BTC has control over the buildings, tennis courts, and cemented area only. The Club does not have any control/authority over the grass areas. Accordingly, a motion was made/carried that if a group, over 6 people, wishes to rent the club house and serve food, if the rental period is during Babycakes hours of operations, then food arrangements must be made through Babycakes. If the rental period is after Babycakes normal hours of operations, outside food may be brought in.

**Adjournment:** 8:07 p.m.