

Balboa Tennis Club

Board of Directors Meeting Minutes

June 17, 2014

Meeting called to order at 7:03 p.m.

Attendees: Dwight Van Slyke, Colleen Clery Ferrell, Janene Christopher, Mary Gunset, Pat Mason, Julia Gregory, C.T. Martin, and Dan Hays and Geoff Griffin were present. Gregg Ward, Mark McDonough, Ruben Carriedo and Peter Conneely were absent. The Board voted unanimously to approve the minutes from the May meeting and board absences.

Member/Guest Presentation: None

President's Comments: Dwight said the finishing touches of the club house and locker rooms are taking place now. Most of the remodel is complete.

Treasurers Report: Colleen reported on the financials for the month of May as well as YTD. The balance sheet has an error on petty cash which will be corrected. In the month of May, 81 members didn't renew which left the club under \$3000 for the month in memberships. Tournament income is up with the preliminary totals for the 2014 National Open. In June when the expenses show, the actual totals will be realized. On a separate excel sheet, Club CPA Jere Batten separated the Belinsky funds from the club funds to show the Club YTD is up \$23,687 for the year. No action will be taken on phase #3 of the Belinsky Project until all funds for the clubhouse and locker room remodels have been accounted. Dwight requested that the club report on financials every quarter instead of monthly. Julia replied that once the monthly budget is set up, the Board members will have a clear monthly financial picture.

Tennis Director's Report: Geoff commented on Tennis Fest, which involved a tremendous amount of work since he and wife Manuela put together over 50 gift baskets. They helped raise \$6000 for the charity Tennis Thanks the Troops. The San Diego Tennis District spent \$7000 purchasing mass quantities of sun block, tennis balls and other items for the goodie bags. Somewhere between 900-1000 people showed up for Tennis Fest and it was a successful event as always overall. Geoff is hoping to win first prize from the USTA which grants the winning club two designated tickets with all expenses paid to the US Open. As for the Wounded Warrior Camp, more people applied than the camp could accept. Overall, another very successful camp was staged this year. Geoff and Colleen regularly receive emails from guests visiting the Club who are looking for a match set up system. The Board asked Colleen to write in Club Update that inquiring guests to BTC will be given out a copy of the club's Match Finder to help them find potential matches while visiting the area.

Club Director's Report: 1. Pat mentioned that this year's National Open was the best ever at the Club. She said it was very well run and organized with great media coverage. 2. On July 23rd at the Aviator's match, Larry Belinsky will be honoring SDHOF inductees. The Club would also like to do a special presentation for Larry and his family in appreciation for the Club remodel. Janene suggested Colleen ask Larry what he and his family would like the clubhouse plaque to say. 3. The club credit card bill recently included several fraudulent charges so the card was closed immediately and a new one was issued. 4. The router signal in the Reservation office isn't strong enough to extend to the Clubhouse. In exchange for rent, Colleen suggested the Club ask the new cafe vendor Cardamom to install another WiFi router like Babycakes did to provide better WiFi in the Clubhouse. 5. Ibuprofen will no longer be issued out of the first aid kit at Reservations. 6. The City recommended adopting a Balboa Tennis Club Code of Conduct in dealing with difficult people. Dwight recommended Julia for the task of blending the BTC Code of Ethics into a Code of Conduct and Julia accepted.

Committee Reports

A. **Facilities:** Dan said the eight free containers from his complex that he would like to bring to BTC are not ready yet for distribution. Dan also spoke about the excellent work of gardener Melissa Filare. The Board asked to make sure Melissa is paid the \$45 per week the position has been allocated.

B. **Constitution and By-laws:** None

C. **Contract and Lease:** None.

D. **Employment and Personnel:** At last month's board meeting, Mark commented that his company was forced to pay off an employee for an excess amount of accumulated sick hours. Julia commented that BTC needed to figure out what to do with the excess hours the Club Director has accumulated as well. On July 10th at 3:00 p.m., Julia will meet with fellow board member Gregg Ward to formalize policies for sick leave, employee standardization for hiring, board member policies and training overall.

E. **Newsletter Deadline:** November 2014

F. **Ethics:** None.

G. **Youth Program:** None

H. **Activities:** None.

I. **Special Projects:** None

J. **Web Site Updating:** None.

Unfinished Business:

Tournament Center recommendations – Dwight said the City hasn't shown any enthusiasm about giving up the room at the end of the Reservations office, which was one idea for the designated tournament center. He also came up with a vision for the entrance to the stadium as a possible site, but it would be more costly. Presently plans for a tournament center are on hold as mentioned above until first two phases of the Belinsky Project are completed.

New Business:

1. The Board voted to keep the windscreen viewing area on court 10 open until the completion of tournament season.
2. Rent for Cardamom mentioned above. Dan recommended researching a company called Web Pass for \$50 per month WiFi.
3. The Board voted on \$120 fee for large lockers per year and \$60 for the small lockers.
4. The Board decided the volume for the television will be set at a level which satisfies the bridge players, yet is loud enough for those watching television to enjoy.
5. The Board congratulated Dwight and Janene on the excellent remodel which both of them contributed greatly towards.
6. Janene commented on the 24 inch television monitor for all the past champions at Balboa which may also include advertisement. Lastly, a case for all Maureen Connolly's memorabilia will be added to the Clubhouse soon.

Adjournment: 8:30 p.m.