

Balboa Tennis Club

Board of Directors Meeting Minutes

October 21, 2014

Meeting called to order at 7:05 p.m.

Attendees: Dwight Van Slyke, Colleen Clery Ferrell, Janene Christopher, Gregg Ward, Mary Gunset, Julia Gregory, Ruben Carriedo, C.T. Martin and Mark McDonough were present. Pat Mason, Dan Hays and Peter Conneely were absent. The Board voted unanimously to approve the minutes from the September 2014 meeting and Board absences.

Member/Guest Presentation: Gary Smith, who informed Director that he was available for the Board if needed, gave a presentation. Gary spoke about his background as a former principal, superintendent and mayor in Central California. He moved to San Diego to follow former BTC Pro Catalin Chira, who coaches Gary's son. He expressed interest in being on the BTC Board of Directors.

President's Comments: 1. Dwight told the Board he would like to take over the café with his sister Joanne Schaff. He mentioned Ed Barrons, as being the last successful café vendor at BTC. Dwight said,

“having the café closed is doing no good.” He said his sister would be willing to tough out the slow times and then gear up for the tournaments. The Board agreed to invite Joanne to the November meeting where she can present her business plan.

2. The Board approved the appointment of Gary Smith as a member for the 2015-2016 term by a 2/3rds vote, after he was recommended by the President to fill a vacancy. The Board also approved by a 2/3rds vote returning Board members Janene Christopher, Ruben Carriedo, Julia Gregory and newcomer M.A. Hillier.

Treasurers Report: 1. Colleen reported on the financials for the month of September as well as YTD. The net income for the month of September was \$2000. YTD minus the Belinsky spending nets the Club \$35,000 for the year.

2. Colleen presented the preliminary budget for 2015. Julia would like a dollar estimate for shelf life of the tennis courts. She wants to come up with a monetary figure to save each month in order to cover the costs of resurfacing and windscreen replacement. Mark questioned whether the \$40,000 budgeted for the year would be enough for resurfacing. Dwight mentioned how the Club sacrificed the reserve funds to install the new lighting on the lower courts which the Club paid for in full. Board requested Director to come up with yearly costs for resurfacing and windscreen replacement based on obligation to the City and basic needs.

3. Dwight will present a budget for the tournament area at the next meeting. He also mentioned that BTC's electrical system is outdated and may require expensive renovation. He will check with his electrician to get the Club an estimate on what a replacement system would entail and cost.

4. Club CPA Jere Batten relayed via Colleen that money set aside each month for reserves is not a budget item. The budget is primarily dealing with the expense side of things. She recommends the Board look at the budgeted surplus and make a determination of how much they want to set aside to save. The 2015 financials will be broken into three categories like other Non-Profit organizations: General and Administration, Programs and Fundraising. The Chart of Accounts will be broken into separate class lists. Each class will have its own profit and loss category. Jere is working to make the financial presentation tell a better and more concise story.

Tennis Director's Report: Geoff reported that he hasn't had any luck finding an answer to insure the teenagers who help out with his camps. According to BTC insurance agent Ted Bauer, tennis helpers under 18 are unable to be covered by insurance. Geoff has used teens for 24 years and never had a problem in the past. The Board agreed that using a waiver signed by the parents could be the way to solve the problem.

Club Director's Report

ADA Project for Backboard path of travel – City has some funds leftover to create a sidewalk to the backboard area for wheelchair players. The project is still in the planning process. City also noticed brick area in front of Clubhouse had sunk and is not under 2% grade. Will fix when Connolly Brinker brick project begins.

Cindy Brinker \$6000 donation – came from Committees Foundation of Texas – to be used for brick area which leads to present Donor Brick project and dedicated to Maureen and family.

Clubhouse Usage – Need definitive answer on whether Griffin tennis students are allowed to hang out in the Clubhouse. Board decided to let anyone paying money at Balboa Tennis Club use the Clubhouse.

Awning between courts 8-9 - One panel definitely needs replacement. (\$400) Other panel has slit. Board agreed to replace both panels.

Obituaries in Weekly Updates – Board members were in agreement with necessity of getting this information out to members.

Rain Policy – Club has a policy regarding court usage yet Sean was inquiring about liability when it's actually raining. Players still want access to the courts. Ted Bauer, Club insurance agent, suggested adding rain policy verbiage to liability waiver and saying courts are closed until they dry off. Mark spoke about siren that goes off at Jimmy Evert Facility in Florida when lightning strikes. Players need to be informed of danger.

Food and Housing Visit – City of San Diego official came to Club regarding Café. \$499 permit required or catering permit, which Becky was using.

Meeting with Becky Kuba regarding Ohana Café at BTC – She would like to continue at Balboa next year for the tournaments and also test out the Saturday business on 10/25 and 11/8. Board agreed to let Ohana test out Saturday business on suggested dates.

Daily Log Sheets – Colleen read daily log sheets from September 12 – October 19. Board was advised of phone call Colleen received on 10/19/14, regarding alleged child abuse case on Stadium Court. Gregg counseled Colleen to report to Child Protective Services. Colleen found CPS number through SD Police Department and gave number to woman who witnessed the incident. It's the Club's responsibility to follow through with these cases. All the necessary steps were taken to protect the Club.

Committee Reports

A. **Facilities:** In Dan's absence, Colleen reported on landscaping to the Board. He wanted the Board to know about plant additions, a new hose bib being installed by the city to make water the new pots easier and the new sprinkler head near the Pro Shop. C.T. told the board how upset the members are about the plumeria plant which is blocking the view of spectators watching court #8. Dwight said the plant is in bloom now and he will cut it soon.

B. **Constitution and By-laws:** Board Members already approved new Board members earlier in meeting.

C. **Contract and Lease:** None.

D. **Employment and Personnel:** Executive Session

E. **Newsletter Deadline:** November 2014

F. **Ethics:** None.

G. **Youth Program:** None

H. **Activities:** None.

I. **Special Projects:** None

J. **Web Site Updating:** None.

Unfinished Business:

Welcome Sign – To be delivered this Friday.

Wooden BTC Sign – Janene wants the sign to be relocated to the front of the building

Shelving in the Women’s Room – Dwight will get Brian to install shelves.

Painting in Men’s and Women’s room – Vents and lines need touch up.

Men’s Room Opening – This problem will be fixed by Dwight and crew.

Inside Tennis 2015 Advertisement – Waiting until November meeting to make a decision

San Diego Tourism Authority – Checking on cost – next meeting decision

Local Paper Ad Pricing – November meeting

New Business:

Bike rack – Janene looking into costs

Wall Murals in Locker rooms – Put on hold

Sponsorships for teams – approved

Stadium Etiquette policy – Needs to go in update as Courtesy Procedure

Adjournment: 8:50 p.m.