



Balboa Tennis Club Board of Directors Meeting Minutes

January 20, 2015/Annual Meeting

Meeting called to order at 7:00 p.m.

Attendees: Dwight Van Slyke (DVS), Colleen Clery Ferrell (CCF), Geoff Griffin, Gregg Ward (GW), Janene Christopher (JC), Julia Gregory, Dan Hays, C.T. Martin, Ruben Carriedo, Pat Mason, Esther Leeftang, M.A. Hillier and Gary Smith (GS) were present.

BTC member Dan Vargas sat in on the meeting.

The Board voted unanimously to approve the minutes from the November 2014 meeting.

Member/Guest Presentation: In lieu of his requested presence, Jack Gilfillan sent his secretary to deliver a personal letter which was read to the Board by Colleen. The issue was directed to the Ethics Committee, consisting of Gregg, Pat and M.A. for further review. George Tsicoulis spoke to the Board later in the meeting requesting health insurance.

President's Comments: Dwight reported that the Club was 'all good.' He introduced the current/new board members and the Board voted unanimously to approve the appointments of Gary Smith. The vacated board position (Mary Gunset - resigned) was filled by Esther Leeftang.

The following officer positions were filled for the 2015 year:

Vice President – Gary Smith
Secretary – Janene Christopher
Treasurer – Julia Gregory
Parliamentarian – C.T. Martin
Facilities – Dan Hays
Ethics – Gregg Ward
Activities – Esther Leeftang
Employment and Personnel – Gregg Ward
Budget and Finance – Julia Gregory
Leases and Contracts – C.T. Martin
Special Projects – Pat MASON
Youth – Ruben Carriedo
Election – M.A. Hillier

Dwight reported on meeting held at Club with City/Park & Rec – they have approved the Club's concept plan to build a shade cover/Tournament Pavilion – 15ft. wide x 45 feet long in front for courts 7&8. City needs to see drawings and grades first to examine drainage. Dwight is still working on acquiring the West end of the reservations building. He indicated the Club would have to give at least half of the maintenance room to the City in exchange for the West end of the Reservation Building. They seemed amenable to that suggestion. Any project (brick & mortar) over \$25,000 will require prevailing wages. This process will take over a year as ADA requirements and design issues need to be approved. The Club will acquire estimates for both projects once plans are developed. Dwight also reported that upgrades to the lights on courts 7, 8, 9, 10, 17, 18 and the stadium is estimated to cost \$35,000. Board suggested that a price be obtained to do all the lights. A capital improvement project (CIP) list will be assembled with all desired projects included. Esther inquired whether the Club had looked into solar power. JC & DVS explained that commercial solar systems are more complicated that

residential. In most cases it's a power purchase/buy back agreement w/ SGDE rather than storing and using energy on site. It would be a huge project. Board has identified it as a possible option in our Master Plan.

Tennis Director's Report (1) Geoff wanted to know if there was approval for spraying black widows at the Club. Colleen looked into spraying through pest control and the cost was nearly \$500. The Board did not approve spraying at this time. (2) Geoff also requested a solution to the Wi-Fi challenges at the Club. He mentioned the need for the tournaments to have internet access and how sometimes this is a challenge due to poor connectivity. Gregg suggested Wi-Fi extenders. Colleen mentioned that we tried this method without success and that the core problem is the bandwidth in the area of Morley Field which has been researched extensively by Club computer tech Ron Santos. Dwight suggested to Geoff to use hardwire for tournament internet access which Jeff Anderson uses from the district office. He has a 100 ft. cable. Gregg will do additional research with AT&T (3) Geoff also mentioned that his tennis ball shed is leaking. The cost to fix the faulty roof is \$1000. Ruben suggested adding this item to the capital projects list.

Treasurers Report: 1). Colleen reported on the financials for the month of December as well as YTD. The current balance sheet shows the \$40,000 donated in December by Jack Grace was separated into a reserve fund and overall the Club has \$102,651 in total current assets. The P&L from the month of December shows a profit of \$7634, due to the donation deposit. YTD income shows daily permits and memberships slightly up over 2013, as well as tournament income. Overall the club income was up nearly \$8000 over 2013 mostly due to donations. As for expenses, overall numbers were skewed due to the Belinsky Project expenses. Net income to BTC for 2014 was \$51,052. 2) Every month \$2000 will be put aside for court maintenance projects (screens, nets, resurfacing, surface repairs)

Club Director's Report: 1). SDG&E tripled rate for BTC electricity starting in August 2014. Colleen is working with SDG&E and a local electrician to get meter split so court light electricity is separate from buildings, thus allowing BTC to qualify for discounted outdoor lighting rate 2). Joanie Schaff is still working on acquiring permit from the City to open the Café. Opening date is dependent on confirmation of permit. Julia will consider developing a memorandum of understanding between BTC and Joanie Schaff 3). City ADA Sidewalk Project will resume work the week of January 26. Contractor received approval to extend unfinished sidewalk to the south side of the hitting wall pavement .4). Kirk from G-Force Lighting confirmed that the electrical box/switch gear on BTC property which houses all the Club lights is functioning well and is actually under capacity. The overall electrical system has space to add circuits with no problems. There was some apprehension about its life-cycle looking at its age, but its continued operation seems to be fine for the future per G-Force's review. Board was satisfied. 5). The Daily Log was discussed. Issue/Item concerning the Challenge Courts prompted a response from the group 6). The dog policy was also discussed. Two people reportedly have been bitten by Sean Powell's dog Oreo. The Club's Dog Policy states that "the dog has to be under the owner's control at all times." Gregg suggested having the dog owner's sign a release.

Committee Reports

A. **Facilities:** – 1. Janene is putting together the paperwork to get free bike racks from the City so members have a specific place to park their bikes. 2. Colleen reported on facility projects which were completed. 3. Dan reported that the new tree planted by the Reservations Building is doing fine despite losing leaves.

B. Constitution and By-laws: Julia formed a committee along with Ruben, Esther and Gregg to revise BTC bylaws in 2015.

C. Contract and Lease: None.

D. Employment and Personnel: Colleen discussed the hiring of new employee Jon Cordero for Rob's shift. An update was given on BTC employee Rob Abbott's health. Wage reviews will be reviewed in Executive session.

E. Newsletter Deadline: March 31, 2015

F. Ethics: None.

G. Youth Program: Geoff asked the Board for the annual donation of \$1200 to the Junior Fund. *Action: Board Approval.*

H. Activities: None.

I. Special Projects: None

J. Web Site Updating: None

Unfinished Business: 1). Paint in Locker rooms: Janene and Julia questioned Dwight about painting job in the men's and ladies locker rooms. Dwight said that you can't bring the painter back after 6 months with complaints. The contractor stated that Dwight signed off on the painting back in May of 2014. Colleen set up an appointment with the painter to walk the job with Janene and discuss the Club concerns 2). Family Membership Pricing – Colleen confirmed family membership pricing at \$650 and \$500 as a renewal price. Gary will check into pricing for Lifetime membership.

New Business:

1) Disciplinary action regarding member issues – Julia mentioned this shouldn't be done via email. Ruben suggested small group meeting to take action after research has been completed. Gregg suggested putting together a triage list.

2) BTC member Dan Vargas read a list of issues he wants the Board to address. His list included:-upgraded lights on the upper courts, less people playing for free at the Club - members who bring "guests" w/out paying they should be fined \$25; the BTC Web Site should have the Club policies for dogs, Challenge Court & Ultimate Challenge Court Rules, locker room and clubhouse policies/use. He was of the opinion that the Sunday ULTIMATE Challenge Court was a success. He also mentioned 2014 newsletters should be on the website. Colleen indicated that this is standard practice. Gregg suggested a FAQ on the website. Dan also supported this idea. The Board thanked Dan for his suggestions

Adjournment: 9:00 p.m.

NEXT MEETING 17th FEBRUARY, 2015