



# Balboa Tennis Club

## Board of Directors Meeting Minutes

April 21, 2015

Meeting called to order at 7:00 p.m.

**Attendees:** BTC Board:- Dwight Van Slyke, , Gregg Ward, Janene Christopher, Julia Gregory, Dan Hays, C.T. Martin, Pat Mason, Ruben Carriedo, Esther Leeflang , Gary Smith and M.A. Hillier  
Tennis Director - Geoff Griffin; Club Director -Colleen Clery Ferrell  
BTC Member Dan Vargas .

**Action:** The Board voted unanimously to approve the minutes from the March 2015 meeting and the absences.

**Member/Guest Presentation: None**

**President's Comments (Dwight Van Slyke):**

- Distributed a membership fee analysis showing how much money the Club could potentially net by increasing membership dues in all categories based on 2014 category totals. He also indicated that expense cutting won't come close to filling the budgetary gap other measures were needed.
- Recommended a \$25 increase across the board and the \$75 discount for renewing early be eliminated or severely reduced -could be \$50 instead of \$75 Colleen interjected that the early renewal encourages members to pay on time. Reminded the board that Club CPA Jere Batten encouraged increasing revenue and as well as cost cutting.
- Verbally resigned as President of the Balboa Tennis Club. Wanted to resign for a long time.. Recommended Janene Christopher take over as President.

Gregg interrupted the above with a point of order.

Last month the Board already had a discussion on this issue at the last meeting when Dwight wasn't present. Board agreed to have Julia craft a letter to be reviewed by Board and distributed to membership. Process was stopped by Dwight. This action was unacceptable to the Board.

Discussion on Membership Dues:

Ruben C \_ the proposal presented by Dwight keeps the Club dues accessible to most people's budgets vs. the need for more revenue. He recommended forming a committee to see which way the Board decides to go in regards to the increases.

Gregg - Raising the dues wasn't on the initial list to be sent to the members.

Esther -The Club needs to get the revenue coming in soon.

Gregg -Need to be inclusive on the decision by letting the members know what was on horizon.

**Action:** A motion was made to let the members know about the likelihood of an impending increase in dues in a letter/email. Board unanimously approved.

**Treasurers Report (Julia Gregory):**

- Reported on the financials for March 2015.
- The club looking at a shortfall of \$20,000.

- Membership and tournament revenue are down slightly, yet permits, rentals and most other line items are within realm. Income generating areas such as membership and permit fees will minimize shortfall.
- Donated/Bequest funds - \$40,000 from Jack Grace should not be used /counted upon as operating expenses
- Maintain a \$50,000 minimum balance in the checking account (voted on by the Board of Directors, after the lower court lights were put in).
- The Club previously voted to add \$2000 reserves each month to be used for court resurfacing and windscreen replacement.
- **Action** : The Board decided to start membership & rate increase on June 1.

#### **Tennis Director's Report (Geoff Griffin):**

- "Tennis Night at the Ballpark" which is May 29. He has purchased a block of 50 tickets for \$800 and is selling these tickets through the Pro Shop. He has already sold 32 tickets and may consider purchasing another block. Ticket request should be sent via email to Geoff.
- San Diego Aviators will be playing their matches at La Costa instead of the Sports Arena this season. With the Bryan brothers missing this year, the team may not be as popular. The Board agreed there wasn't a need to buy tickets as a Club.
- Tennis Fest is May 3<sup>rd</sup>. Geoff and Manuela are working on putting the gift packagers together. Ruben noted that Saints tennis team members will be able to help at Tennis Fest.
- The players participating in the Wounded Warrior Camp arrive on May 18. The new tennis ball drive for pros at the camp to use has been very successful with 9 cases of balls already donated by the BTC membership.
- The Spring Tournament was completed, yet entries and interest were way down. If the Club stands to lose money, No "Director's fee" would be taken for the tournament

Gary congratulated Geoff for receiving "Family of the Year," through the Southern California Tennis Association.

#### **Club Director's Report:**

- SDG&E additional meter – Kirk from G-Force Lighting is handling the permit approval process with the City. Each stage of process has been delayed. No urgency on part of SDG&E.
- Doggie Waste Stands – Waiting for City worker to install after April 28.
- City Wide Maintenance bid – came in \$450 less than previous amount paid to cleaning service. Colleen will speak to Angela Sanchez regarding a reduction in monthly fee. Scope of work will be put together.
- Waste Disposal – local landlord instructed tenants to dump recycling items into BTC recycle bin. Colleen spotted person dumping and instructed her not to do again. Club contract with Republic Waste expires in December. Additional bids being taken to find cheaper rate and cut trash expense. Dwight suggested adding chain link fence around dumpsters to CIP list.
- Nygaard vs. West case – Geoff explained Club involvement with former teaching pro involved in law suit regarding sexual harassment claims.
- SUF league memberships revisited – Special Use Fee of \$50 per season previously approved by Board. Esther, as a regular BTC League Captain, agrees the SUF should stay, yet the monitoring of two per team needs to be regulated better. Colleen will work out more effective system to keep track of SUF's on each team. Esther agreed players may purchase SUF and play on teams concurrently.
- Park Ranger and SD Police Assistance for homeless problem – Colleen waiting for contact of SD Police officer who works the Morley Field area. Late night sweep of homeless sleeping in front of cafe requested.

- Group requesting use of stadium for cross-fit competition – idea vetoed

## **Committee Reports**

**Facilities:** - None

### **Constitution and Bylaws:**

Gary S- Several suggestions for amending the bylaws.

Discussion. Julia will work with Gary to implement changes and then be sent out to Board members for final approval before sending to membership for approval.

**Contract and Lease** – The Club Special Use Permit (SUP) with the City of San Diego expires June 30, 2015

**D. Employment and Personnel:** David Sarangloa

**E. Newsletter Deadline:** Publication May 2015

**F. Ethics:** None

**G. Youth Program:** None

**H. Activities:** None.

**I. Special Projects:** None

**J. Web Site Updating:** None

## **Unfinished Business:**

### **CIP – Capital Improvement Projects ( Janene C)–:**

Will send out an electronic copy of Master Plan to Board members. This could be used as Club's road map for improvements once we get budget under control.

## **New Business:**

### **• Clarification of Geoff's Courts –**

Julia – Concerned about the liability issue for people who don't have a daily permit but are playing on the teaching courts. Geoff said players who take lessons sometimes ask to stay after and hit on the courts, which he approves of. He also tries to motivate the students to join the Club. Geoff will remind his staff to have all non- members to purchase a daily permit.

Geoff also mentioned he is thinking about canceling the free kid's class on Tuesdays that he has run for over 20 years because of all the liability involved.

- **Update to BTC Medical Form –**

Julia- Updated the verbiage to include people in active standing.

**Action:** Board Approved the updated Medical Form.

- **Hidden Gem Cafe Feedback –**

Julia - Contract is up in June should the Club charge rent. Members agreed the food has been viewed as very good and affordable.

- **Age limit on Challenge Court –**

Janene – Some members have asked for age limit on Challenge Court during the weekends.

Discussion - **Action:** No change was made.

- **Possible reduction in number of Board members –**

Gary - Boards with more than 7 members are unwieldy.

Discussion – **Action:** This issue will be finalized with new bylaw implementation.

- **Complaints from member and tennis pro –**

Moved to Executive Session due to personal nature of matters. Geoff and Colleen were asked to stay. Dan Vargas was excused

**Adjournment:** 8:40 p.m.

**Executive Session** – to follow

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**Meeting Minutes by Secretary- Janene Christopher**

**Next Meeting May 19, 2015**