



Balboa Tennis Club Board of Directors Meeting Minutes

May 19, 2015

Meeting called to order at 7:00 p.m. by Vice President Gary Smith.

Vote on new President to finish term vacated by President Dwight Van Slyke's resignation.

Julia nominated Janene Christopher, the vote was seconded by Ruben and the Board voted unanimously to nominate Janene Christopher to complete the presidential term through 2015

Attendees:

Board members:- Janene Christopher, Julia Gregory, Dan Hays, Pat Mason, C.T. Martin, Ruben Carriedo, Esther Leeflang, and Gary Smith were present.

Club Director -Colleen Clery Ferrell

Absent – Board Members Gregg Ward &, M.A. Hillier and Tennis Director- Geoff Griffin.

BTC Member : Dan Vargas .

Action: The Board voted unanimously to approve the minutes from the April 2015 meeting and the absences.

Guest Presentation: None

President's Comments:

“Thank you for allowing me to fill this position. I hope I can fill those big shoes.”

Treasurers Report (Julia Gregory):

- The financials for April 2015 were explained. Explained the importance and usefulness of “the Budget to Actual Report” in understanding the financial status at BTC. Keep it simple. For April, everything is within 10% of our budget.
- Deferred to Colleen for an explanation regarding the merger of the Junior Fund and BTC checking account. Colleen: Both accounts are merged on the BTC tax return. Club CPA Jere Batten recommends they should be merged on the financial reports.
- Budget Committee recommendations were distributed. Recommendations included temporary elimination of free tennis clinics, deletion of BTC Spring Tournament and Buskey/Press Snr Tournaments in 2016 due to lack of participation/generated income.
- Janene set up an excel file which will allow budget \$\$/projected incomes & expenses to be inserted and projections made so bottom line budgets can be available immediately for Board to review.
- Requested a binder/book/file be used to monitor and track contracts the Club has with various providers. These documents could be reviewed for changes prior to renewal.
- Ruben commended the Budget Committee on their accomplishments.

Action: The Board voted unanimously to institute the financial adjustments recommended by the Budget committee regarding membership fees, daily permit increases and, additional league fees.

- Julia will compose an open letter to the membership [prior to June 1st], recapping the approved financial changes necessary to steer the Club in the proper financial direction, with an emphasis on current low fees at BTC compared to other clubs and how we intend to use any additional monies received from the increase.

Tennis Director's Report: Absent due to Wounded Warrior Camp.

Club Director's Report:

- Request to change June Board Meeting to June 23 due to National Open Tournament and family commitments - **Action:** The Board voted unanimously to approve the date change (23 June) for the next Board Meeting.
- Update on SDG&E meter – All necessary steps are set up. Waiting on SDG&E to provide a date for electricity shut off. Expecting mid June for official day. Process could take one hour or one day depending on expediency of approval process from City and SDG&E.
- Floor in Men's and Women's Locker Rooms – Very spotted and stained. Company claims the reason is dirty water being used to mop. Cleaning service denies accusation. The Club was never provided cleaning procedures after installation. Janene will deal with floor company [Stratton Flooring] regarding clean up procedures and maintenance of floor moving forward.
- Awards case being custom made by San Diego Tennis Federation to match Maureen Connolly Brinker trophy case.
- Several inquiries received regarding installation of Pickleball lines at BTC. Board decided to maintain status of Club as tennis being the primary sport. Concept will be revisited in 2016.
- New dog waste stands the City installed are a great idea. No line item budgeted for bags [which have become the Club's responsibility]. Having just purchased a case of bags for \$300 – will monitor to see how long they last. Esther suggested hanging used plastic bags from grocery stores on side of doggie waste stands, which she said is common practice. Dan suggested posted "one bag only" signs to deter people who take extra bags

Committee Reports

A. Facilities: Dan reported on landscaping. No new expenses are expected.

B. Constitution and Bylaws:

- Julie thanked Gary and the Board for their assistance in completing the revision of the 1992 BTC Bylaws. Recommends Board Training at the start of 2016 so new members understand the by-laws. This education hasn't been done in the past at BTC for new Board Members.
- Explained the new election committee process which is comprised of at least two but no more than three, one of which is a board member. The committee will receive nominations and a slate will be recommended and approved. The Club members will vote on the slate. The top seven vote getters will compromise the new board which will serve two years. Board officers will then be elected in January. At the end of the two year term, the Board members who wish to stay on for another term may state their intent and may stay for another two year term. The maximum time on the Board is four years. The Board members voted unanimously to accept the new bylaws.
- The BTC Club members will be asked to vote on the new bylaws as well. Julia is proposing the new BTC Bylaws which will take effect June 15, 2015.
- The Board congratulated Julia on her persistence in getting the new bylaws completed.

C. Contract and Lease – None

D. Employment and Personnel: None

E. Newsletter: Published 5/15/15 -100 copies printed

F. Ethics: None

G. Youth Program: None

H. Activities: None.

I. Special Projects: None

J. Web Site: None

Unfinished Business: None

New Business (Agenda):

A. Clarification on Past President Privileges: All former BTC Presidents have received this privilege after serving at least a two year term.

Action: The Board voted unanimously to grant former President Dwight Van Slyke a lifetime membership.

B. Janene has agreed to be the second signer on the BTC bank accounts.

C. Julia offered to review the Hidden Gem Contract prior to the contract expiration on June 30, 2015. C.T. and Esther will review the Griffin Tennis Contract.

D. A discussion on the qualifications for players on the Ultimate Challenge Court resulted in the declaration that all players must hold a 4.5 or above USTA rating. Juniors who play open division tournaments and are ranked in the top 100 will also be allowed to compete on the Ultimate Challenge Court. The Reservations Desk attendant must be consistent with this ruling throughout the day. All agreed that the purpose of the court is to attract top caliber players.

E. BTC Member Dan Vargas sends excessive amounts of emails to the Director regarding the Ultimate Challenge Court. He often requests to speak with the Board. Esther indicated that the number of e-mails the Director receives constitutes harassment and this was not acceptable. Catering to one person does not serve the entire membership.

Action: A policy will be recommended at the next meeting regarding this issue.

Adjournment: 8:27 p.m.

Next Meeting June 23, 2015