



Balboa Tennis Club

Board of Directors Meeting Minutes

June 23, 2015

Meeting called to order at 7:04 p.m. The minutes from the May 2015 meeting were approved.

Attendees: Janene Christopher, Colleen Clery Ferrell, Julia Gregory, Dan Hays, C.T. Martin, Pat Mason, Gary Smith and M.A. Hillier and Geoff Griffin were present. Ruben Carriedo, Esther Leeflang and Gregg Ward were absent. The Board voted unanimously to approve the minutes from the May 2015 meeting and the absences.

Member/Guest Presentation: Paula Di Dio explained to the Board about her background in education and new direction towards branding and marketing. As one of her personal projects, she has designed a new web page for the Club, which she is donating. She made a presentation to the Board, complete with photos and current information. The Board approved the implementation of the new website. Paula will be traveling for the next month. When she returns, she will work on integration of notes, pros photos and bios, as well as Board ideas for improvement before launching the new website.

President's Comments:

- Janene commented that she figured out how to clean the bathroom floor as her first order of business. She will pass this information on to Colleen, who will advise the cleaning crew.
- Janene asked the Board if anyone was interested in taking over her secretarial position, since she became president. C.T. Martin volunteered. A motion was passed unanimously.

Treasurers Report:

- Julia reported on the financials for May 2015. She mentioned the Club has a balance of \$114,000 in the bank, with \$50,000 as an untouched base and \$40,000 left from the Jack Grace donation. The Club is expecting to work down from the projected budget deficit as the reduction in utilities comes to fruition. Membership for the month increased dramatically as many members renewed early when the membership rate increases were announced. Day to day management of the Club finances is going well, according to Julia.
- Julia has decided to look over the last 15 years of monthly board minutes to check for any inconsistencies in regards to new bylaws.
- \$500 spending allowance for Club Director and President was revisited by the Board. Julia will put something in writing to protect both sides. This will be included in the procedure book being drafted by Julia.
- Board approved two additional signed checks for Director in cases of immediate request.

Tennis Director's Report:

- The Board approved Geoff's request for additional court usage during summer camps.
- Geoff reviewed the Wounded Warrior camp. He mentioned that there were a few difficult campers, yet overall another great year.
- Geoff announced that Tennis fest will no longer have silent auction. Work load was extreme.

Club Director's Report:

- **SDG&E additional meter** – City signed off on work yesterday. Appointment made with SDG&E to deliver meter. City will come back for final inspection. Outdoor lighting rate should be applied in July.
- **Summit Security** – Dan asked Colleen to look into private security for the Club. \$500 minimum and a one year contract required. SD Police helped with homeless sleeping at the club by threatening illegal lodging citation. Private security not necessary at this time.
- **Bob Denglar requested interpretation of Challenge Court rules.** Board agreed rules stand as they are presently stated.
- **Early Development Camp by SCTA/USTA** explained to Board members. \$500 revenue for the orange ball junior camp on August 15 from 12:00 – 4:30. Board wants any future camps to utilize BTC pros.
- **National Open Women's Singles Champion Megan McCray** appealed to BTC members for financial help in sending her on the Pro Tennis Tour. Club Updates not an option, yet possibly on BTC Facebook page.

Committee Reports

Facilities: - Dan reported on continual work he and Melissa are putting in regarding landscape at the Club. Dan is working with the City to get landscaping in backboard area. The Board commended Dan once again on how beautiful the Club looks.

Constitution and Bylaws: The new BTC Bylaws have been approved and posted on the website. Julia reminded the Board that all emails amongst members can be for discussion, yet nothing can be approved.

Contract and Lease – The Club Special Use Permit (SUP) with the City of San Diego expires June 30, 2015. No word from City yet regarding renewal. In the meantime, Club has been advised to operate from current SUP.

D. Employment and Personnel: None

E. Newsletter Deadline: Next publication November 2015

F. Ethics: None

G. Youth Program: None

H. Activities: None.

I. Special Projects: None

J. Web Site Updating: Covered earlier in the meeting

Unfinished Business - None

New Business:

- **Donation** - Spike Lowndes mother passed away recently and Spike is donating \$25,000 of his inheritance to the Club. His requests for the donation are as follows – a. A sign on court #5 which reads “Thank You Veterans.” b. A memorial wall on either court #5 or stadium with plaques in honor of Lam Lee, his father, wife, grandfather and himself. c. On court 5, he wants Army, Navy, Air Force and Marine Corps embedded on court or etched on the windscreen. D. He requests courts to be resurfaced and any leftover funds to benefit BTC Wounded Warrior Camp. Geoff suggested extending the donor brick area to include a military section or putting a banner on the stadium wall.
- **Hidden Gem Cafe Contract** – Julia met with Joanie Schaff in regards to the cafe to find out how things were going. Joanie said no to extended hours at this time. She is committed to one year. Julia suggests renewing for six months. She wants the Club to help Hidden Gem cafe succeed. She suggests adding photos of featured sandwiches to weekly updates and also trying to bring in outside business. Pat suggested Joanie reach out to league captains with possible snack tray for league teams. Julia will speak to Joanie regarding necessity of being consistently open. Also, Club purchased new refrigerator for cafe as old one was beyond repair. Club will now own everything in Cafe aside from one refrigerator purchased by Hidden Gem.
- **BTC Rules and Regulations** – Julia added two new additions to Club Rules and Regulations. Rules #3 and #17 were amended to include dispute resolution and the necessary steps for members to be heard by Board of Directors. A motion was made and passed unanimously to pass the revisions. New Rules and Regulations will be posted on BTC bulletin Board and added to the website.
- **Recognition frame for Wounded Warriors** – Space approved next to small monitor in Clubhouse subject to Board approval after seeing mock up.
- **Usage of tennis courts by Saints and OLP in off season** – Usage of Walter Redondo, Darice Carnaje and any other paid pros approved during regular season approved, but not during off season. Geoff will speak with Ruben.
- **New 3.5 Challenge Court on Saturday morning** – Suggested by several members and approved by Board to begin on a trial basis for Saturday mornings.

Adjournment: 8:52 p.m.

Executive Session – to follow

Next Meeting July 20, 2015