

# Balboa Tennis Club

## Board of Directors Meeting Minutes

### February 18, 2014

Meeting called to order at 7:00 p.m.

**Attendees:** Dwight Van Slyke, Colleen Clery Ferrell, Peter Conneely, Janene Christopher, Gregg Ward, Mary Gunset, Pat Mason, Julia Gregory, Ruben Carriedo, and C.T. Martin and Geoff Griffin were present. Mark McDonough and Dan Hays were absent. The Board voted unanimously to approve the minutes from January's meeting and Board absences.

**Member/Guest Presentation:** Jere Batten, the Club CPA, introduced herself and gave some background information. She spoke about her plans to restructure the balance sheet to make the accounting more efficient and up to date. She also suggested a revision of the Chart of Accounts. She will bring forth recommendations to increase financial accountability with the budget as a focus. Jere explained the way the reserve funds were originally utilized by the Club and the difference between restricted and unrestricted funds. Jere's specializes in Non Profit organizations, yet she still believes in raising money to cover the programs. "Specific asks will generate more money." She believes the budget is a key. Specific variances will bring answers. Jere wants to tighten up the process of accounting and then move forward for growth. The Board voted unanimously to remove the reserves from the balance sheet and restructure appropriately.

Alan Bennett, retired native steward who works in the Native Demonstration Garden of Florida Canyon adjacent to the Club, spoke about continued beautification of this area. Over Memorial weekend, after the Wounded Warrior Camp, a group of volunteers will once again be planting with a specific name of a veteran for each new plant. Alan is also looking for support from Balboa Tennis Club to go after a \$5000 San Diego Foundation Grant designated for the removal of eight eucalyptus trees in the area. Alan spoke about upcoming plans to celebrate the 2015 Balboa Park Centennial Celebration. The Board voted unanimously to approve the letter of support for the SD Foundation Grant. Peter was recommended to draft the letter of support.

### **President's Comments:**

The ROE, Right of Entry from the City to begin the Belinsky Project, is expected by the end of the week. Notice will be given to the members when the Club gets the green light. Dwight explained the process he will use when demolition begins. He will pay from his funds and will use his Workman's Comp and then get reimbursed from the Club. He estimates this portion of the project to cost app. \$8000-\$10,000. All licensed contractors moving forward will be paid by the Club. Lastly, Dwight thanked everyone for his joy in celebrating President's Day yesterday.

### **Treasurers Report:**

Colleen reported on the financials for the month of January. Balance sheet shows \$82,536 before resurfacing payment this month. Permits and membership were both down this January compared to 2013. Expenses were in line with facility spending being very low. Only expense in office was an 80<sup>th</sup> birthday party for Davis Ross the Water Man. Utilities continue to be low due to the new recreation rate. Club finished on a positive note netting \$324 for the month.

### **Tennis Director's Report:**

Geoff is going to buy another storage shed for court #2 so he doesn't have to hang his nets on the fence. Ruben is looking for an area to store his tennis ball hoppers used for the Saints Tennis Team. Dwight said the water heater room will soon be cleaned out to give Ruben more room. In the meantime, Ruben is welcome to store his items in one of Geoff's sheds.

### **Club Director's Report:**

1. Kashi has agreed to support BTC Club Tournaments for 2014.
2. Board agreed to deduct \$300 each pay period from maintenance crew fee during Belinsky Project.
3. Lululemon film shoot in stadium February 28. Club will net \$350.
4. Update on facility projects completed. Sheet passed out with projects and dates.
5. Computer virus at Reservations: Third in a month. Colleen is putting together a computer policy prior to the staff meeting on Friday.
6. CPR/AED Class will be offered at the Club Monday March 24 from 9:00 – 12:00.
7. Continual complaints regarding BTC patron who has been harassing females at club has prompted an indefinite suspension. Letter will be sent regarding violation of Rules and Regulations #3.

### **Committee Reports**

A. **Facilities:** Colleen has been selling the Donor Bricks in groups of five. Ned one more brick sale to finish off next group.

B. **Constitution and By-laws:** None.

C. **Contract and Lease:** None.

D. **Employment and Personnel:** None

E. **Newsletter Deadline:** May 2014

F. **Ethics:** None.

G. **Youth Program**

H. **Activities:** None.

I. **Special Projects:** None

J. **Web Site Updating:** None.

**Unfinished Business:**

- 1) **Windscreen on Court #10** – Complaints have lessened regarding the West side windscreen. Day people would like to get the screen back. Night people are happy it's off to allow more light. Board decided to leave screen off.
2. **Music Policy** established by Board. No music on the tennis courts with the exception of Cardio Tennis and special events.

**New Business:**

1. **Email votes** - Julia expressed her displeasure with email votes. Julia would like email votes abolished unless there is an emergency situation.
2. **BTC Rules and regulations** - Julia presented the revised BTC Rules and Regulations. Dwight offered a few recommendations for change. Colleen will put together final copy and distribute prior to getting permanent board made up.
3. **Challenge Court** - Gregg brought up Challenge Court incident over the weekend. Board agreed with result that person who wins needs to stay on court until next three players come if partner has to leave. Rule clarification will be added by court 9.

**Adjournment:** 8:21 p.m.