

Balboa Tennis Club Board of Directors Meeting Minutes

January 18, 2010

Meeting called to order at 7:00 p.m.

Attendees Dwight Van Slyke, Colleen Clery Ferrell, Peter Conneely, Geoff Griffin, Jerry Bischoff, Kevin Barton, Jane Pulliam, Melinda Murray, Mary Gunset, Pat Mason, and Spike Lowndes were present. Jim Winters and Brad Hasper were absent. The Board voted unanimously to approve the minutes from November's meeting and Jim's and Brad's absences.

Member/Guest Presentation:

- 1) Alex Joy provided the Board with an update on the progress to get Paume Cafe and Grille up and running. Once they gain approval by the Health Department and the City Permit division, construction can begin. Health department meeting is in the immediate future. They will meet with the City in three weeks. Once that is done, construction should take 25-30 days. Estimated opening is mid March.
- 2) Joe Campbell, our BTC accountant, gave an overview of his long term association with the club (Board of Directors 1983-89, accountant 1989-present); a history of how and why our balance sheet is set up the way it is; and the current state of club finances, which was also discussed in the Treasurer's section.

President's comments:

- 1) New Board members - Dwight announced Roxanne's resignation and introduced new Board members Mary Gunset and Brad Hasper (in absentia), and asked the board to vote on Pat Mason to fulfill the remainder of Roxanne's term. Approval was unanimous.
- 2) Election of new officers to fill vacancies - 2011 Officers are: Dwight - President; Jim - Vice President; Jane - Treasurer / Budget and Finance; Spike - Secretary; Kevin - Parliamentarian and Youth Programs Jerry - Facilities; Melinda and Peter - Ethics; Brad - Leases and Contracts; Melinda - Employment/Personnel; Pat and Mary - Special Activities.
- 3) Sister Club - Dwight is working on a grant request to be presented to Chase Bank in New York. He would like the Board's approval to make Mountain View our "Sister Club" and include a request for funds for them in his proposal. Here is his rationale: Mountain View is a very small club (67 members); low membership fees don't generate much income and they need significant facilities improvements. In summary, promoting tennis is good for San Diego, good for us, and it's a win/win proposition. Motion made/carried unanimously.
- 4) In July, our new lease with the City becomes effective. Major change: the City will no longer be financially responsible for facility maintenance. Roof repair/leaks are the most likely candidates for unexpected costs. Geoff currently has a leak in his Pro shop, but otherwise, the roofs appear to be in good shape.

Treasurer's Report:

(All figures rounded to nearest thousand.) Total Assets are \$192K, with \$190K in cash. Of that, the Board has set aside a minimum of \$50K in Reserves. The balance sheet lists several categories in the Reserves account, but in reality none of the items are excluded: the money can be used if needed. Due to time constraints, an in-depth review was not provided, but bottom line, last year we made a \$15K profit (vs. an anticipated loss due to repairs/maintenance of \$19K), and have \$138K cash available.

Tennis Director's Report:

- 1) Geoff reported the Annual Gift Drive went well.
- 2) Three club members were recognized at the recent San Diego District Tennis Association Awards Banquet: Masako Beppu and Jim Winters were recognized as Sportswoman/Sportsman of the year, and Ken Pecus was cited as Sponsor of the Year.
- 3) Geoff is expanding the youth program and requested extra court time. A motion was made and carried unanimously to give Geoff courts 11 and 12 M-F 3-5 p.m. on a trial basis, to be reviewed at the March Board meeting. Since the kids' teaching gear is in the sheds on court 1, lessons maybe moved to courts 11 and 12. The courts will be blocked out at the reservations desk, but if no lessons are given, club members may get court slips for those two courts. Again, this is subject to court availability. Dwight will investigate installing a net/screen between courts 12 and 13 to reduce balls from lessons interfering with play on court 13.

Club Director's Report:

- 1) Membership cards: Forthcoming Newsletter item to ask members to show their membership card when picking up court slips. Helps prevent system abuse and increases club revenue.
- 2) Overhead screens for court 8: Screens are getting worn and will need to be replaced. Some other screens around the club are getting thin. Colleen to compile list and get bids, including overhead area between courts 8 and 9.
- 3) Protection One: BTC has a 5-year contract with the security company, to include the Cafe and Pro Shop. Paume Cafe and Grille will need to work with Protection One to ensure coverage, including fire alarm due to new cooking equipment.
- 4) Winter storm damage: 20 trees fell in Balboa Park.
- 5) HDTV - \$349 to upgrade, plus \$13/mo. Motion made/carried unanimously. Club will pick up the \$13 if \$349 is raised separately. This will be a Newsletter item. Donations accepted at Reservations Desk. Jerry will donate first \$25 and will put up a fundraising sign thermometer next to the TV indicating how much money has been collected.

6) Budget meeting with Jane, Jerry and Colleen: To increase club revenue (very welcome if we fund the lower lighting project with club money), suggestions were made to increase daily permit fees and to add \$25 if members don't renew on time. After discussion, it was decided to revisit this issue after the new facilities (Paume Cafe and lower court lights) are in place.

7) Use/rent out clubhouse for member sponsored events: Recently the clubhouse was used for a children's birthday party. Not a problem. No mess, no damage. But it brings up the issue, should club members be able to reserve the clubhouse for private parties at the exclusion of other club members. For how long and what hours will the clubhouse be available? And if so, which groups are acceptable? Should we charge? Many questions were raised with no easy answers. After discussion, it was decided not to establish a policy and let Colleen handle requests on an individual basis.

Committee Reports

A. **Facilities:** The City of San Diego Development Services has completed their review of the Lower Court Lighting Project construction documents; however, final approval is placed in the hands of Park and Recreation. Charles Daniels, director and Susan Mendoza, Assistant Director, met with BTC in late December to review the planned project documents. They made some minor revisions to the Electrical Documents, which have been completed.

They stated that the last phase of the review would be a meeting with a Park and Recreation Citizens Review Committee on February 2nd, at 6 PM, to be held at Park and Recreation offices. Location details will be forthcoming. Attendance by Board Members is encouraged. Dwight, Jerry and Colleen will be in attendance.

We are encouraged that the project will be approved and we then entertain actions on bids by contractors.

B. **Constitution and By-laws** – None.

C. **Contract and Lease** – None.

D. **Employment and Personnel** – None

E. **Newsletter Deadline** – January 22, 2011.

F. **Ethics** – Executive Session.

G. **Youth Program** – None.

H. **Activities** – Funding for USTA National Senior Team in April: Motion made/carried unanimously for \$400 for Peggy Jung's team to go to Surprise, Arizona.

I. Special Projects – None

J. Web Site Updating - None.

Unfinished Business:

1) **ITF (International Tennis Federation):** Dwight and Geoff were approached by Bill Kellogg to see if BTC could provide 16 courts next February for six days, 9:00 - 5:00, for the team 35-55 age division world championships. In addition to watching world class players in action, we would receive \$4K in court time fees. Dwight has contacted other facilities and agreements are in work to allow club members to play at other facilities during those six days. Motion made/carried unanimously.

2) **Fund Raising for lower court light project:** Once bids are received, the club will know how much money the project will cost. All fund raising efforts will reduce the impact on the club's cash reserves. Spike mentioned that two board members are willing to donate \$1K each if club members will match that amount. Additional discussion on fundraising efforts will take place at the February meeting.

New Business: Letter from Club member regarding Challenge court: Member would like to revert to old policy where first in line can choose partner, regardless of place in line. The Board listened to the complaint, yet decided to keep the present rules. One change was made regarding the long waiting periods for the Challenge Courts on Saturdays. The board voted to make the Challenge Courts No-Ad on Saturdays only.

Adjournment: 8:46