

**Balboa Tennis Club Board of Directors Meeting Minutes  
April 15, 2025**

**\*Photos for the board members for the new BTC website were taken prior to the start of the meeting.**

**Meeting called to order at 6:50 p.m. by President Gary Smith in the Balboa Tennis Clubhouse.**

**Attendees: Gary Smith, Andrew Macfarlane, Maegen Demko, Angie Crawford, Charles Hamori, Michael Massaro and Colleen Clery Ferrell. Mario Suarez was absent.**

**Approve Minutes and Vote on Board Member Absence - A motion was made by Angie and seconded by Charles to approve the March 2025 Board Meeting Minutes and approve the absence. MMSC**

**Guest Speaker - none**

**President's Comments - (Gary Smith) He complimented the Board on recent decisions. "There has been good dialogue and this is an accomplishment for the Board."**

**Club Director's Report (Colleen Clery Ferrell)**

- A. Update on Website Rebuild - Several drafts have come through. Maegen is now overseeing the development as well and adding her professional tech knowledge to the project.**
- B. Lost and Found Occurrence in Clubhouse - A member errantly picked up a hat in the Clubhouse and began using it on the court. The hat was reported missing to the Reservations Desk. The Club security cameras detailed the incident. The hat was returned to the owner.**
- C. Flex League Matches at BTC - Matches for USTA Flex League can be pre booked through the Club Director for 2 hour increments during non prime time - Monday-Friday 12:00-4:00 p.m., Saturday-Sunday 4:00-8:00 p.m. Personal bookings during prime time should be done according to Club booking**

rules for 90 minute increments. A motion was made by Charles to approve and Angie seconded. MMSC

D. Membership Total - 1,677

E. Waiting List - 89

F. Court Usage - 80%

### Committee Reports

A. Budget and Finance (Colleen)

- The Club has \$274,018 in the bank at year end with \$125,849 in CDs and reserves. For the month of March, court rental was up due to St. Augustine tennis team fees. Monthly memberships were under 2024, yet overall income was up +\$4,000. On the expense side, nets and headbands were purchased. There was an annual fee paid for merchant services. Replacement windscreens for the teaching courts were expensed and accounted for in depreciation. Overall a very positive financial month as the Club netted \$16,000. YTD, court rental, daily permits and memberships continue to be the income producers. Plumbing issues in the restrooms account for a large part of expenses. SDG&E utilities have remained steady. Net income YTD is -\$2,000 under 2024. Budget to Actual report is right on target at 25% for income. Expenses are above budget by \$5,389.

B. Facilities

- Termites - Inspection has taken place with termite damage in all three buildings. Working on a plan of attack to eradicate the issue.

C. Constitution and Bylaws - SUP with the City of San Diego

Expires 4/30/25. No word yet on completion.

D. Employment and Personnel - none

E. Ethics - none

### Contract and Lease

Route 6 Cafe - Asking permission to install ceiling fans. Approved as long as they use a licensed contractor.

HJK Ventures - Executive Session

### **Unfinished Business**

- **Contract with OLP and Saint Augustine Tennis Teams - Sent out prior to the meeting for member confirmation. One change was noted on the start date. The contract was approved at the March board meeting.**

### **New Business**

- **Tennis Fest Expansion - Now starting at 11:00 a.m. for more vendor exposure and clinics for the beginner groups. All 25 courts are designated for this event.**
- **New Table in the Clubhouse - Custom needed because of the size. A motion was made to approve the expense by Charles and seconded by Angie - MMSC**

**Adjournment - 7:44 p.m**

**Executive Session to follow.**

**Next Meeting is May 20, 2025**